

A low-angle photograph of a brick building with large windows, partially obscured by the branches of a magnolia tree in full bloom. The white flowers are in sharp focus in the foreground, while the building and sky are slightly blurred in the background. The sky is a clear, bright blue.

**PARENT & FAMILY HANDBOOK**

MISSISSIPPI STATE UNIVERSITY®

## EMERGENCY NUMBERS

Dean of Students' Office &	
Office of Parent & Family Services .....	662.325.3611
MSU Police Department.....	662.325.2121
Campus wide Emergency Info Line .....	662.325.5555
Longest Student Health Center .....	662.325.7539
OCH Regional Medical Center in Starkville:	
Main Number .....	662.323.4320
Emergency Room.....	662.615.2692

## DIVISION OF STUDENT AFFAIRS

Assessment and Testing Services.....	662.325.6610
Barnes & Noble at MSU Bookstore .....	662.325.3773
Center for America's Veterans .....	662.325.6719
Colvard Student Union.....	662.325.2513
Counseling Center .....	662.325.2091
Disability Support Services.....	662.325.3335
Dean of Students .....	662.325.3611
Dining Services.....	662.325.7120
Greek Life .....	662.325.3917
Health Center .....	662.325.7539
Holmes Cultural Diversity Center.....	662.325.2033
Housing and Residence Life.....	662.325.3555
Maroon Volunteer Center.....	662.325.2150
Parent & Family Services.....	662.325.3611
Police .....	662.325.2121
Recreational Sports .....	662.325.7529
Residence Hall Association .....	662.325.2255
Spirit Groups.....	662.325.0350
Student Affairs.....	662.325.3045
Student Involvement.....	662.325.2930
Student Leadership .....	662.325.0244
Student Support Services .....	662.325.3335

## ACADEMIC COLLEGES

Agriculture and Life Sciences.....	662.325.2110
Architecture, Art and Design .....	662.325.2202
Arts and Sciences .....	662.325.2646
Bagley Engineering .....	662.325.2270
Business .....	662.325.2580
Education.....	662.325.3717
Forest Resources .....	662.325.2952
Veterinary Medicine .....	662.325.3432

## OTHER CAMPUS UNITS

Academic Affairs .....	662.325.3742
Admissions and Scholarships.....	662.325.2224
Alumni Association.....	662.325.7000
Athletics.....	662.325.2532
Band .....	662.325.2713
Career Center &	
Cooperative Education .....	662.325.3344
Center for Student Success .....	662.325.3181
Cheese Store.....	662.325.2338
Financial Aid .....	662.325.2450
Florist .....	662.325.3585
Information Technology	
Services Help Desk .....	662.325.0631
International Institute.....	662.325.8929
MSU Libraries.....	662.325.7668
MSU Directory Assistance .....	662.325.2323
Parking Services .....	662.325.3526
U.S. Postal Service Office .....	662.323.5772
Registrar .....	662.325.2022
ROTC/Air Force .....	662.325.3810
ROTC/Army .....	662.325.3503
Shackouls Honors College .....	662.325.2522
University Academic Advising Center ..	662.325.4052
WMSV Radio Station .....	662.325.8034

### Residence Halls:

Cresswell .....	662.717.1201
Critz.....	662.325.8858
Deavenport.....	662.717.0043
Dogwood (main housing office) .....	662.717.0061
Griffis.....	662.717.0798
Hathorn .....	662.717.0143
Herbert.....	662.325.2867
Hull .....	662.325.8156
Hurst .....	662.717.0645
Magnolia.....	662.717.0028
McKee.....	662.325.3214
Moseley.....	662.717.0964
Nunnelee.....	662.717.0947
Oak .....	662.717.0012
Rice.....	662.325.2187
Ruby.....	662.717.0150
Sessums .....	662.325.3440

# TABLE OF CONTENTS

## **CONTACTS** (inside front cover)

### **JUST FOR PARENTS & FAMILIES**

*Comments by the Vice President*

Dean of Students' Office .....	1
Parent and Family Services .....	1
Help your Student Succeed .....	2
Quick Tips for Families .....	4
Questions about Higher Education ..	5
Freshman Issues .....	6
F.E.R.P.A. - Access to Records .....	7
Student Conduct .....	7
Campus Conduct Process .....	8

### **STUDENT LIFE**

Holmes Cultural Diversity Center .....	9
Cowbell Connect .....	10
Lyceum Series .....	10
Music Maker Productions .....	10
Art Gallery .....	10
Student Association .....	10
Student Activities Programs .....	11
New Maroon Camp .....	11
Involvement Ambassadors .....	11
Leadership Program .....	12
Day One .....	12
Maroon Volunteer Center .....	13
Alternative Spring Break .....	13
Fraternity and Sorority Life .....	14

### **CAMPUS LIFE**

Housing and Residence Life .....	15
Mailing Packages to Campus .....	18
Barnes & Noble .....	19
Meal Plans .....	20
Campus Dining .....	21
Parking and Transit Services .....	22

### **STUDENT SUPPORT & WELL-BEING**

Student Health Center .....	23
Center for America's Veterans .....	24
Student Counseling Services .....	24
Student Support Services .....	24
Disability Support Services .....	24
Health Promotion & Wellness .....	25
University Recreation .....	26
University Ministry .....	28

### **ACADEMICS**

Schedules .....	29
Student Course Load .....	30
Withdrawal .....	31
Academic Advising .....	31
College Advisors .....	32
How to Calculate GPA .....	35
Academic Services .....	36
Study Abroad .....	38
Honors College .....	39
Academic Calendar .....	40
Honor Code .....	41

### **MONEY MATTERS**

Financial Aid .....	43
Account Services .....	46
ID Card .....	47
Banks .....	48

### **COMPUTER RESOURCES**

Safe Computing Tips .....	49
Personal Computers .....	49
Software, Credentials, & Connectivity .....	50
ITS Service Desk .....	52

### **CAREER PLANNING**

The Career Center .....	53
Services and Events .....	54
Career Plan .....	55
Family Assistance .....	56
Co-op and Internships .....	57

### **COMMUNITY INFO**

Festivals and Events .....	59
Off-Campus Student Services .....	60
Outdoor Recreation .....	60
Entertainment .....	60
Distinctive Districts .....	61
Accommodations .....	61
Utilities .....	61
Dining .....	62
Auto Repair .....	64
Banks .....	64
Grocers .....	64
Florists .....	65
Pharmacies .....	65

### **EMERGENCY**

*Emergency Numbers*

Emergency Management .....	67
Maroon Alert System .....	67
MSU Police .....	68
Safe Walk .....	68
Weapon Possession .....	68
Alcohol and Illegal Drugs .....	68

*Contact Form*

*Notes*

## Dear Bulldog Parents and Family Members,

We are so excited your student has chosen Mississippi State as their college home and are delighted to welcome you to the Bulldog family! This is an exciting time for you and your student and our goal is to share the information and resources needed to assist your student in making a smooth transition to campus. Our mission in the Division of Student Affairs is centered on supporting your student's academic, career, and personal goals and we achieve that mission through the many programs, services, and activities you will learn about in this handbook.

You and your student will hear and read a great deal about what it takes to be a successful student. We believe there are some simple principles to guide your student's success: Go to class, Get involved, Ask questions. These basic ideas can help your student successfully navigate the transition to college and help them to achieve any goals they may have.

As partners in your student's success, we hope the resources and information presented here will help shape your student's experience. Our goal is to ensure their preparation for a life after college, helping them to develop the capacity to be lifelong scholars and productive citizens of the world. We value the critical role parents and family members play in the lives of our students, so if we can be helpful to you or your student in any way, we hope you will reach out.



Hail State!

*Regina Young Hyatt*

Regina Young Hyatt, Ph.D.  
Vice President for Student Affairs

**FOLLOW US: FACEBOOK | TWITTER | INSTAGRAM - @MSSTATESTUDENTS**



# JUST FOR PARENTS & FAMILIES

- Dean of Students' Office ..... 1
- Office of Parent & Family Services ..... 1
- Ways to Help Your Student Succeed ..... 2
- Quick Tips for Families ..... 4
- Questions about Higher Education ..... 5
- Freshman Issues ..... 6
- Access to Records ..... 7
- Student Conduct ..... 7
- Campus Conduct Process ..... 8

# JUST FOR PARENTS & FAMILIES

Mississippi State is committed to our partnership with families. We have compiled this book to guide and assist you in navigating through our many different university resources. By becoming familiar with these resources, you can help your student find success.

## DEAN OF STUDENTS' OFFICE

YMCA • 175 Lee Boulevard • P.O. Box DS  
Mississippi State, MS 39762  
[dos@msstate.edu](mailto:dos@msstate.edu)  
[students.msstate.edu](http://students.msstate.edu) | 662.325.3611

The Dean of Students' Office (DOS) serves the overall needs of you and your student, helping you form relationships with the university, as well as other students and parents. If your student has questions or concerns about any issue, encourage him or her to make an appointment for a visit.

This office serves as an information center for referrals and questions regarding university life. Staff members are advocates for the needs of students and parents and strive to promote a positive and healthy learning environment in which students may achieve their full academic and personal potentials. Overall, we feel our role in the DOS office is to help students through situations, rather than help them out of situations.

## OFFICE OF PARENT & FAMILY SERVICES

YMCA • 175 Lee Boulevard • P.O. Box DS  
Mississippi State, MS 39762  
[family@msstate.edu](mailto:family@msstate.edu)  
[family.msstate.edu](http://family.msstate.edu) | 662.325.3611

The Office of Parent & Family Services serves as your liaison to Mississippi State, providing assistance in navigating through the vast resources and administrative processes of the university. A "one-stop shop," we will connect you with the appropriate department and contact to address any of your questions or concerns. We also strive to connect you with your student and the University.



# WAYS TO HELP YOUR STUDENT SUCCEED

## SHOW YOUR STUDENT HOW

Show your student how to function and live properly on their own. Encourage your student to pick their own classes and set up their own meetings. They will need your help along the way but encourage them to make their own decisions. Instead of taking a lead role, learn to help in more subtle ways. Take time to study the MSU website, review the orientation materials and this handbook, and become familiar with campus services to help your student succeed.

## DO REFER

Don't forget that the Dean of Students' Office is here for all students. It serves as a campus advocate and resource center to help address any problem they may encounter. Talking with a staff member is as easy as stopping by the 1<sup>st</sup> floor of the YMCA, telephoning 662.325.3611, or visiting [students.msstate.edu](http://students.msstate.edu).

## HAVE EXPECTATIONS

You are still the parent and it's OK to have expectations. Your student may be an adult but that doesn't mean your parenting days are over. While a curfew will be hard to enforce, an insistence on class attendance should not be. Make your student aware of your expectations for them to go to class, study, and overall succeed to the best of their ability. They may be stepping into adulthood but encouraging them through expectation will create success for their academic career.

## IF THEY ARE HOMESICK

Encourage your student to get involved by finding activities to help him or her get integrated into campus life. Strongly discourage coming home every weekend during the first semester. While this is a natural tendency, all new students need to begin regarding MSU as their current home. If homesickness persists beyond the first few weeks, don't hesitate to telephone the Office of Parent & Family Services at 662.325.3611 so we can work with you to help your son or daughter.

## EXPECT CHANGE

Your student will change after coming to MSU and there is nothing wrong with that. The change may evolve over years or take place in a matter of months, but it will happen. Understand that your student is becoming an independent adult. They are figuring out life and the path they wish to take. Lend support or a helping hand; this change may be a difficult journey.

## VISIT

While there are times students may feel like families are invading their new world, there may be many times they need and want them around. Occasionally spending time with family can give students a feeling of home that they desire. Plan a visit with your student so they can show you their new favorite spots around campus and their new community.





## **KNOW THE RIGHT QUESTIONS TO ASK**

When you come to campus, consider in advance the best questions to ask such as questions about grades and classes, social activities and getting involved, or personal relationships and new friendships. Some freshmen worry too much about their “appearance” or how their peers and others perceive them so they may think they’re “too cool” to talk to parents about school matters. Do not be discouraged, just plan some one on one time with your student to talk through the important questions.

## **TRUST THEM**

Relationships built on trust by both sides will be the most beneficial for the entire family. This is a new and exciting journey for every student. Help guide them along the way but also trust them to make the right decisions on their own. This is their first taste of adulthood, trust that you have prepared them for this adventure.

## **NEWFOUND FREEDOM**

A student’s first visit home can be challenging. Appreciate that your student is coming from an environment in which he or she now sets personal timetables, decides how late to stay out, chooses who to be with, and enjoys many other freedoms of choice. Coming home and being under house rules again can be a challenge for both you and your student. Experiment with a more flexible set of rules to help acclimate your student to being home again while also instilling the freedom that they are now used to.



# QUICK TIPS FOR FAMILIES OF COLLEGE STUDENTS

## CAREERS AND MAJORS

Mississippi State University has a wide variety of majors, minors, and career options for students to choose from. Encourage your student to review these options and make decisions that would best suit them. Choosing a career path can be difficult for some students, but encouragement and guidance from you can help. Your student will study this major or career path intensively; help them choose something they are interested in and could see themselves enjoying for many years to come.

## DOUBLE MAJOR/MAJOR AND MINOR

Some students choose to pursue a double major for academic or intellectual reasons. Make sure your student understands that if they choose to pursue a double major/major and minor that they may have a heavier class load than other students. However, having a double major/major and minor can broaden future career horizons.

## GRADE-POINT AVERAGE (GPA)

Students should be encouraged to make academics one of their highest priorities. Some students may take a while to adjust to the academic demands of higher education. However, maintaining a high GPA can be very important for scholarships, joining social groups, and future employment.

## OBTAINING MARKETABLE SKILLS

Most employers put more emphasis on skills than on an academic major. Encourage your student to develop strengths in at least two or three skill areas. These might include computing, quantitative analysis, communication, marketing and selling, science proficiency, foreign language or demonstrated leadership abilities.

## LEADERSHIP ACTIVITIES

Many employers tend to rate demonstrated leadership activities as being more important than grade-point averages. For this reason alone, your student may find it beneficial to become involved in activities or organizations that offer the potential for leadership roles.



## PLANNING FOR GRADUATE/ PROFESSIONAL SCHOOL

Some students may decide that they wish to attend a graduate or professional school program. Encourage your student to research all their options before making a final decision. Having a variety of options can increase acceptance rates for your student. Have them discuss their options with their academic advisor.

## CAREER SERVICES

Future employers often like for applicants to have work experience. The Career Center can assist students in finding a part-time job, obtaining a summer internship, and even improve a resume. Students can begin visiting the MSU Career Center as early as their freshman year. Individual career counseling and advising, career-planning workshops, internship assistance, and career fairs and programs are among the many services offered.

## TYPICAL QUESTIONS ABOUT HIGHER EDUCATION



### **WHAT COURSES WILL MY STUDENT TAKE?**

A course schedule is determined by your student's major and/or advisor. Class size varies depending on the subject. Whatever the course, regular class attendance and daily study for each course are essential for a successful outcome.

### **HOW WILL MY STUDENT BE GRADED?**

Grades are assigned on a letter scale that carries a numerical value. These are called grade points. For each credit hour, a grade of A equals four points; B, three; C, two; and D, one. No grade points are assigned for an F, nor for an incomplete (I) or withdrawal (W). A GPA is determined by dividing the sum of all quality points earned for a semester, or for the entire time of MSU study, by the sum of all credit hours attempted for that semester or academic career. (See page 35 for the formula.)

### **WHAT IF MY STUDENT IS HAVING TROUBLE WITH CLASSES?**

Encourage your student to ask questions in class or meet with their instructor. The Learning Center (TLC) offers programs and services to enhance learning and promote academic success, including both credit courses and non-credit services for graduate and undergraduate students. To get help from TLC, a student can call 662.325.2957 or visit [tlc.msstate.edu](http://tlc.msstate.edu).

### **WILL I RECEIVE A COPY OF MY STUDENT'S GRADES OR HAVE ACCESS TO THEIR ACCOUNT?**

Federal law makes the distribution of adult (18 or older) academic records to any person other than the student illegal. Mississippi State students will be treated as adults since the university complies fully with the Family Education Rights and Privacy Act (F.E.R.P.A.) of 1974 that protects their records. Although students may have access, with limited exception, to all records about themselves maintained by the university, no information from a student's record will be disclosed to any individual, without the student's prior consent.

A student can authorize MSU to grant a parent or family member access to certain educational records through the University's Parent Portal online system. (See page 51 for details.)

### **WHAT ADVICE SHOULD I GIVE MY STUDENT REGARDING ACADEMICS?**

It is important for your student to develop a schedule that includes study time for each class as well as their social activities. To help adjust to class routines, your student can schedule a meeting with instructors and advisors during the first few weeks of school to become familiar with the requirements of their major.

# ISSUES STUDENTS MAY EXPERIENCE DURING THEIR FRESHMAN YEAR

## SEPTEMBER

- Homesickness
- Initial adjustment to academic environment, new social life
- Financial adjustment
- For international students, a sense of confusion, vulnerability and lack of any advocate in power positions
- Time management and test anxiety, roommate conflicts

## OCTOBER

- Uncertainty developing due to finding a social group or not being selected by one, or not finding a core group of friends
- Mid term exam pressure may cause students to feel academic pressure and uncertainty

## NOVEMBER

- Academic pressure begins to mount because of procrastination and difficulty of work
- Pre finals stress emerges as preparation begins for exams
- Financial worries increase as funds from summer work and parents begin running low
- As academic pressure grows, tensions in the residence hall increase as occupants get on each other's nerves
- Changing weather causes colds, other health issues

## DECEMBER

- Extracurricular time strain due, in part, to seasonal parties and end of semester and religious activities
- Financial strain because of holiday gifts and travel costs
- Anxiety or internal pressure from the desire to go home to see family and friends
- Friendship tensions resulting from finals and having lived together for an extended period
- Many begin questioning if their academic major is the right choice

## JANUARY

- If the weather is especially cold and unpleasant, high levels of frustration may develop in residence halls due to considerable time spent indoors
- Some may experience unwanted weight gain
- Newly arriving students may feel like outsiders and experience difficulty fitting in with residents
- For those unable to find jobs over break, financial problems may continue or be created

## FEBRUARY

- Many students begin selecting majors or changing them

## MARCH

- Mid winter sickness
- Increased academic anxiety as mid term tests approach
- Apartment hunting and roommate selection for the next school year becomes a concern
- Spring break costs adds to financial strains

## APRIL

- Academic pressures continue as semester and school year near an end; procrastinations begin to catch up
- Increased worry about summer job and work opportunities
- Weight loss becomes a concern as springtime and warm weather approaches
- Realization that the school year is ending creates anxiety due to academic uncertainty
- Anxiety, both good and bad, to get home
- For those remaining in town over the summer, questions arise about things to do and friends with whom to do them
- Final exam pressures
- Continuing questions about whether or not academic major is the correct one



## ACCESS TO RECORDS

MSU students are treated as adults and the university complies fully with the Family Educational Rights and Privacy Act of 1974, typically referred to as F.E.R.P.A., which protects student records. Students may view their grades by logging into their personal account via the campus intranet. While parents should encourage their student to share the grades, federal law makes records distribution illegal to any person other than the recipient.

Although a student may access his or her own university records, with limited exception, the university will not disclose, without prior consent, record information to anyone, including parents.

However, students may authorize MSU to grant a parent or family member access to certain educational records through the University's Parent Portal online system. After reviewing details on page 51, contact the Office of Parent & Family Services at 662.325.3611 or [family@msstate.edu](mailto:family@msstate.edu) to obtain help in navigating this process.

A student may restrict the release of his or her basic contact information published annually in the campus and online directories. Those desiring to restrict directory information may do so online at [my.msstate.edu](http://my.msstate.edu).

## STUDENT CONDUCT

The Dean of Students' Office (DOS) is responsible for adjudicating cases of alleged individual and organizational violations of the code of student conduct.

The DOS staff addresses behavior in a manner consistent with core values of fairness, honesty and integrity while promoting the university's educational mission. Our mission is to promote responsibility and standards of conduct for Mississippi State students through a fair and objective process. By fostering concepts of fairness, civility and encouraging personal responsibility, we are striving to ensure a safe and healthy university community by:

- Administering the Code of Student Conduct while ensuring the principles of due process.
- Serving as a consultant and resource for students, faculty, staff and parents concerning student conduct expectations and rights including university policies and procedures related to student life.
- Assisting and counseling victims and those accused of conduct violations.
- Offering conflict and dispute management.

## ALCOHOL AND DRUGS

Reports of possible policy violations and other alcohol-related incidents are forwarded to the Dean of Students' Office. Students found to have violated the alcohol policy may be required to attend alcohol education classes, undergo individual alcohol assessments, perform community service, and/or have their parents or legal guardians notified. The office also notifies parents in alcohol and drug cases in which an involved student is under the age of 21.

Students are coming to an environment in which they will likely be exposed to alcohol and other drugs. Some may not make the smartest choices in dealing with related situations that may arise. DOS staff members are available to both you and your student for discussion of any issue.

# CAMPUS CONDUCT PROCESS

While parents never want their child to get in trouble, college students occasionally put themselves in situations where they may interact with the campus conduct process. Below are some things to know about the differences between campus and criminal justice processes.

Because the Dean of Students' Office strives to provide an atmosphere that is both supportive and welcoming, the campus conduct process is much less formal than criminal proceedings. Our actions are intended to be educational rather than punitive. It should be noted that cases involving more serious charges tend to be accompanied by a more formal process in an effort to protect the students' rights.

Charges involving alleged violations of the MSU Code of Student Conduct may or may not be violations of local, state or federal law. Because campus conduct and criminal justice processes are not mutually exclusive, a student may be charged in both the criminal justice and campus conduct systems.

Campus conduct cases are confidential, in compliance with the federal Family Educational Rights and Privacy Act. On the other hand, criminal records are public records, and information in them may be shared with the larger community.

The standard of information in determining a student violation is not as high as those for the criminal process. In this regard, legal rules of evidence, whether something is admissible, do not apply in campus conduct cases. The hearing officer will gather and utilize any information that is deemed relevant.

Students do not have the right to attend Mississippi State University; rather, it is a privilege. Removal of a student from campus through a sanction of suspension or dismissal is a possibility in certain circumstances.

A student is entitled to an advisor, but that advisor may not represent the student in proceedings. Students are expected to speak for themselves at all times during the process, and an

advisor that disregards this rule will be asked to leave the room. Some students may face the MSU Conduct Board. Made up entirely of students, this body makes recommendations to the Dean of Students regarding sanctions for committed violations.

All parents of Mississippi State students who are under 21 years old and found guilty of violating the university's alcohol or drug policies will receive a notification letter stating the violation.

Parts adapted from the ASJA publication, THE STUDENT CONDUCT PROCESS: A GUIDE FOR PARENTS, copyright 2006.

The Dean of Students' Office is located on the 1<sup>st</sup> floor of the YMCA. A listing of all University Policies can be viewed at [policies.msstate.edu](http://policies.msstate.edu).





# STUDENT LIFE

Holmes Cultural Diversity Center .....	9
Cowbell Connect .....	10
Lyceum Series .....	10
Music Maker Productions .....	10
Art Gallery .....	10
Student Association .....	10
Student Activities Programs .....	11
New Maroon Camp .....	11
Involvement Ambassadors .....	11
Leadership Program .....	12
Day One .....	12
Maroon Volunteer Center .....	13
Alternative Spring Break .....	13
Fraternity and Sorority Life .....	14

A group of students participating in a track and field event. In the foreground, a young woman with her hair in a bun is in a starting crouch, looking forward with determination. Behind her, other students are also in starting positions, some looking towards the camera with smiles. The background shows a large crowd of spectators and more participants on a grassy field. The overall scene is energetic and captures the spirit of student athletics.

# STUDENT LIFE

Mississippi State wants students to try new things. Encourage your student to take risks - join a registered student organization, try a new sport, or apply for a student leadership position. The only way to know if an activity is right is to give it a try. If an organization doesn't seem like a good fit, there is always an opportunity to try something else.



# HOLMES CULTURAL DIVERSITY CENTER

Colvard Student Union, Suite 220  
hcdc.msstate.edu | 662.325.2033

The Dr. Richard E. Holmes Cultural Diversity Center (HCDC) strives to enhance the college experience of every student at the university. Over the decades, many students served by the center have come to consider it a "home away from home."

Through varied programs and services, HCDC staff members work to:

- Encourage, through sensitivity training and programming, the development of a climate in which all cultures, especially minority and international students, are appreciated as valued members of the campus community.
- Increase minority and international student enrollment and retention by assisting the university's student recruitment and retention efforts.
- Encourage and assist minority and international students with their academics, career aspirations and social adjustments to life in higher education.
- Serve as liaisons between minority and international students and members of the faculty and administration.
- Promote the positive image that all cultures contribute to university life.
- Make the campus experience a productive and successful endeavor for all students.

HCDC organizations include:

- Black Student Association
- Black Voices Gospel Choir
- FLARE
- HCDC Visionary
- I.D.E.A.L Woman Program
- International Student Advisory Board
- Latino Student Association
- Linking International Students in the Community
- Men of Excellence Program
- NAACP
- Peers Assisting With Students Program
- Safe Zone



## STUDENT ACTIVITIES

### CENTER FOR STUDENT ACTIVITIES

Colvard Student Union, Suite 314  
[connect.msstate.edu](http://connect.msstate.edu) | 662.325.2930

### COWBELL CONNECT

[connect.msstate.edu](http://connect.msstate.edu)

While it's true that Mississippi State is composed of classrooms, offices and residence halls, there is a lot more to our campus. MSU boasts over 430+ student organizations, allowing multiple ways for your students to get involved, meet other people, and make the most of their college experience. You can view student organizations, events and service experiences by visiting [connect.msstate.edu](http://connect.msstate.edu). Our student organization database allows students to create a profile and keep track of all of their experiences while at MSU.

Center for Student Activities staff are also available to individually meet with students and directly connect them to interested groups. Students are encouraged to stop by and visit the office or give them a call to see what is available to make their time at MSU worthwhile.

### LYCEUM SERIES

[lyceum.msstate.edu](http://lyceum.msstate.edu)

Mississippi State University continues to be committed to the arts and one great way to expose students, faculty, staff and the community to the art of

performance is the Lyceum Series. The annual Lyceum Series offers exposure to the talents of national artists in a variety of performance areas, ranging from music to drama to dance. In recent years, artists have included B.B. King, The Acting Company, Merle Haggard, Patti LaBelle, and The Russian National Ballet.

### MUSIC MAKER PRODUCTIONS

[msuconcerts.com](http://msuconcerts.com)

Music Maker Productions is a student organization at MSU specializing in campus concerts. For decades, the Music Makers have brought a variety of famous acts to MSU, including Bob Dylan, Stevie Nicks, Willie Nelson, Garth Brooks, and Bon Jovi. In recent years, artists have included the Zac Brown Band, NEEDTOBREATHE, FUN., 2Chainz, A\$AP Fergé, X Ambassadors, and Jack White.



### COLVARD STUDENT UNION ART GALLERY

[union.msstate.edu/visit/art-gallery](http://union.msstate.edu/visit/art-gallery)

The Colvard Student Union Art Gallery regularly features exhibitions that range from nationally known figures, local artists from the Starkville community, and MSU faculty, staff, and students.

### STUDENT ASSOCIATION

[sa.msstate.edu](http://sa.msstate.edu)

The Student Association (SA) at Mississippi State is a student-run organization that acts as the governing body for the students.

The SA Executive Council and Cabinet members are responsible for bringing fun, imaginative, diverse, educational, and entertaining events and programs to Mississippi State. From casual to cultural, serious to witty, committees capture the diversity of the campus and produce a wide variety of events for the campus and surrounding community. The most popular annual events include Bulldog Bash, Costume Carnival, the True Maroon campaign, Cowbell Cabs, and Block 4 Blocks. In addition, some Cabinet positions oversee all matters regarding academic policies and other areas of student concerns.

## CENTER FOR STUDENT ACTIVITIES PROGRAMS

[union.msstate.edu/student-activities](http://union.msstate.edu/student-activities)

Along with housing the various organizations mentioned here, the Center for Student Activities also offers a variety of programs and events to encourage involvement and provide entertainment for the campus and surrounding community. **Dawg Days** is a host of different activities designed to welcome students at the beginning of the fall semester. During Dawg Days, the Center for Student Activities also sponsors Shades of Starkville, a large student organization fair which features a number of local restaurants, shops, and other businesses from around the local area. **Dawgs After Dark**, provides free, fun weekend activities that are safe and easily accessible to students. Lastly, this office is responsible for both the Miss Mississippi State University, a preliminary for Miss Mississippi, and the Miss Maroon and White pageants.



## NEW MAROON CAMP

[newmaroon.msstate.edu](http://newmaroon.msstate.edu)  
662.325.4510

New Maroon Camp (NMC) is MSU's first-year experience legacy camp. NMC is an experience that allows first-year students to prepare for their transition to college life through learning about MSU's rich history and traditions, hearing advice from current MSU students, learning tips on how to be academically successful, and participating in team building activities! NMC also provides a way to quickly form friendships with other first-year students and upperclassmen. Incoming students are encouraged to sign up for NMC online.

NMC is a student led and managed program.

## INVOLVEMENT AMBASSADORS

Involvement Ambassadors is a program hosted by the staff and students of the Center for Student Activities. This organization is composed of dedicated and motivated students who are interested in talking with students on how to get involved at MSU, promote the programs and opportunities for student involvement, and assist with activities and events that encourage student participation.

# LEADERSHIP AND COMMUNITY ENGAGEMENT

## G.V. "SONNY" MONTGOMERY LEADERSHIP PROGRAM

313 Mary Lyn and Niles R. Moseley Hall  
[mlp.msstate.edu](http://mlp.msstate.edu) | 662.325.0244

The G.V. "Sonny" Montgomery Leadership Program (MLP) was established in 2006 to provide a select group of upperclassmen with unparalleled access to activities and recognized local and national leaders to assist in developing their leadership potential. Participants are chosen based on their recognized academic, leadership and character traits. During this three-semester program, students will undergo an intense study of leadership while becoming engaged in our local community through service. Among these activities, MLP Fellows also serve as leaders and mentors for small groups of freshmen in the Day One Leadership Community and are able to leave their own legacy through a capstone leadership project their final semester. It is our vision that MLP Fellows will become tomorrow's leaders, individuals who are capable of transforming the world through impeccable character, courageous leadership and selfless service. Interested sophomores and juniors can apply at the start of each fall semester at [mlp.msstate.edu](http://mlp.msstate.edu).



## DAY ONE LEADERSHIP COMMUNITY

313 Mary Lyn and Niles R. Moseley Hall  
[dayone.msstate.edu](http://dayone.msstate.edu) | 662.325.0244

Part of a continuum of leadership programs at Mississippi State, Day One develops the leadership potential of incoming freshmen during their fall semester while helping them successfully transition to college life. Students learn together in weekly class meetings where the focus is on leadership ethics and practical "how-to" leadership skills that maximize the potential for academic, social and professional success. Finally, each team of 5 - 7 Day One students are partnered with two Day One mentors and a community agency. Collectively, each team completes a service-learning project over the course of the fall semester and each student completes regular service to the agency culminating in 20 hours or more for each student. We want you and your student to join the Day One family, because at MSU, leadership begins with Day One! Interested incoming freshmen can apply online at [dayone.msstate.edu](http://dayone.msstate.edu).

## MAROON VOLUNTEER CENTER

306 Mary Lyn and Niles R. Moseley Hall  
[mvc.msstate.edu](http://mvc.msstate.edu) | 662.325.2150

The Maroon Volunteer Center (MVC) is an on-campus resource that assists in matching volunteers from Mississippi State University with community partners and service opportunities. Both on and off campus service opportunities, programs, services and events are provided to allow the MSU community to utilize their talents and skills while assisting others. The MVC also encourages students to assess, practice, and refine skills that will enable them to shape the schools, businesses, and communities of tomorrow. MVC volunteers strengthen the ties with the surrounding community while learning about diversity, citizenship, and leadership through service.

Students interested in learning more about the Maroon Volunteer Center's programs and events, including volunteer awards, jobs, and leadership opportunities, are encouraged to sign-up for the weekly volunteer newsletter.



## MISSISSIPPI DELTA ALTERNATIVE SPRING BREAK PROGRAM

[deltaab.msstate.edu](http://deltaab.msstate.edu)

The MSU Office of Student Leadership and Community Engagement and the Maroon Volunteer Center joins with the Department of History and Stennis Institute of Government to create a curriculum-based Alternative Spring Break (ASB) in the Mississippi Delta. The program includes a 3-credit history class and a 6-day trip to the Delta region. During the week of ASB, the students explore more about the topics from the class, including economics, natural resources, race, religion, art, music, and federal policy in the Delta. They learn more about natural resource management from the Delta & Pineland Company as well as learning more about local fresh-food initiatives with locally owned farms. Students will also make a difference by serving the community in the Delta, cleaning up from floods, building raised horticultural beds, and painting rooms at the Sunflower Freedom Project's LEAD center. Upon returning to campus, the class participants will continue to meet weekly to engage with experts to develop a deeper understanding on a range of topics affecting the Delta. For more information on how to participate in the class, contact the Maroon Volunteer Center at [volunteer@saffairs.msstate.edu](mailto:volunteer@saffairs.msstate.edu).

## OFFICE OF FRATERNITY & SORORITY LIFE

[greeks.msstate.edu](http://greeks.msstate.edu) | 662.325.3917

Mississippi State is home to 34 nationally recognized fraternity and sorority chapters. Fraternities and sororities at MSU promote a balance of scholarship, leadership, service, and friendship. Members of Greek organizations are expected to maintain high grades, volunteer in the local community, and become leaders through their involvement with other areas on campus. Greek members are dedicated to their philanthropic efforts and perform thousands of hours of community service, resulting in thousands of dollars of donations annually to local and national charities. Membership in a Greek organization is a lifetime commitment and in return, members can expect to make lasting memories and life-long brothers and sisters.





# CAMPUS LIFE

Housing and Residence Life .....	15
Mailing Packages to Campus .....	18
Barnes & Noble .....	19
Meal Plans .....	20
Campus Dining .....	21
Parking and Transit Services .....	22

A group of diverse college students are gathered around a dining table in a campus cafeteria. They are smiling and looking towards the camera. The table is set with various food items, including a sandwich, a drink, and a tray. The background shows the interior of the dining hall with other tables and students. The overall atmosphere is bright and positive.

## CAMPUS LIFE

As a comprehensive institution of higher learning, Mississippi State has most everything students could want in their home away from home. In addition to beautiful, comfortable residence halls, the campus is home to numerous dining facilities. A shuttle system gets students around quickly without having to search for a parking spot.



## HOUSING AND RESIDENCE LIFE



*Dogwood Hall, Ground Floor*  
705 George Perry Street • P.O. Box 9502  
Mississippi State, MS 39762  
[housing@saffairs.msstate.edu](mailto:housing@saffairs.msstate.edu)  
[housing.msstate.edu](http://housing.msstate.edu) | 662.325.3555

Residence halls at Mississippi State offer the opportunity to meet new friends, get involved, and experience educational and social events. As part of MSU's commitment to academic success, we require first-time freshmen to live on-campus in residence halls.

**Housing and Residence Life Staff:** Our department's staff is dedicated and trained to assist students during their transition to college life. Information Assistants (IAs) are trained student workers who work at the front desk of each residence hall. Our front desks are open seven days a week during the academic term. Resident Advisors (RAs) are trained student workers who live on each hallway and provide support to residents. Community Directors (CDs) are full-time staff and Residence Directors (RDs) are graduate student staff who live in the building to oversee day-to-day residence life, supervise the RAs and provide support to students living in their building. CDs and RDs have office hours. Students are encouraged to visit with their RA, RD, or CD. The department also employs a variety of support and professional staff to make the student-living experience at Mississippi State an exceptional one. To learn more about our staff or access contact information, please visit: [housing.msstate.edu/about/staff](http://housing.msstate.edu/about/staff).

**Maintenance Requests/Fix Its:** If a student finds something in their room is broken or needs attention, they can submit a fix-it ticket online at any time by logging on to [my.housing.msstate.edu](http://my.housing.msstate.edu), their housing portal.

**Safety and Security:** The safety and security of students is of the utmost importance. Residents must have their MSU ID card to access the residence halls 24 hours a day. Card readers use MSU ID cards to allow those residents who live in that hall, or in some instances, on the specific floor to enter the building, floor, or hallway. Guests must use the front entrance, check in at the front desk, and be escorted by their host at all times.

**Visitation:** Maximum visitation is 10 a.m. to 2 a.m., Monday-Sunday. Violation of the visitation policy may result in the loss of visitation privilege. Students who would like to have overnight guests of the same sex must request an over-night guest form from their front desk and have their roommate and Resident Advisor (RA) sign/approve it.

**Roommates and Room Changes:** The opportunity for students to experience a college roommate is exciting and significant. As with most situations in life, there will be ups and downs. We encourage students to communicate often and face-to-face with their roommate. There are times when students find themselves looking for a new roommate or wanting a room change. If this happens, students are encouraged to meet with their Resident Advisor (RA) first, then the Residence Director (RD)/Community Director (CD) to explore all options.

**Kitchens:** Our residence halls have common kitchens for students to use. Kitchens are available for use 24/7. Most hall front desks have pots and pans available for students to check out. Students are expected to clean up after each use.

**Vending Areas:** There are snack and beverage vending machines in common areas of each residence hall. Most vending machines accept cash, coins, and credit/debit cards.

**Laundry:** Washing machines and dryers are provided in each residence hall for student's convenience. Cost is \$1.50 per cycle. Students can pay by quarters, credit or debit card, and/or bank issued gift cards. Laundry rooms are open 24/7 and can be used by students at any time. Students are encouraged to use the app WaveRider to load money to use the washers and dryers, see what units are open, and receive notifications when the laundry cycle is finished.

**Ice Machines:** There are ice machines in each residence hall students can access at any time. Ice makers are not provided in the freezers of the refrigerators in student rooms.

**Additional Furniture:** Students are welcome to bring items that will make the space in their rooms feel like home. Please remember if you are bringing any type of additional furniture, the furniture or items the Department of Housing and Residence Life provides in the room may not be removed. There is a microwave and a refrigerator provided in each residence hall room for student use. Students are not allowed to bring in additional microwaves or refrigerators.

**Lock-outs/Keys:** Depending on which residence hall a student is living in, they will either use their MSU Student ID or a university-issued hard key to access their room. If a key is lost or stolen, the resident is responsible for reporting it to the RD/CD and for paying a lock change fee. Because of the security risk, it is important to report lost keys immediately. Residents will be charged each time a staff member must open a door because of a forgotten or misplaced MSU Student ID or key.

**Internet and Cable Access:** Students have access to university Wi-Fi and Ethernet in their residence hall room. There is also one cable outlet in each residence hall room for students who would like to bring a television. There are no additional charges for these services. Both services are included as part of a student's housing rates. Wireless routers are not permitted.

**Mail and Packages:** There are detailed instructions, residence hall addresses, and information about service providers on our website regarding sending and receiving mail and packages. We encourage you to read more at [housing.msstate.edu/residence-halls/mail](https://housing.msstate.edu/residence-halls/mail) prior to sending students' mail or packages.





**Other Policies and Procedures:** The Department of Housing and Residence Life and Mississippi State University have a number of policies and procedures that are important and relevant to a student's time with us on campus. We encourage you to become familiar with them. More information regarding those policies can be found at [students.msstate.edu](http://students.msstate.edu) and [housing.msstate.edu](http://housing.msstate.edu). Updates/edits are often made to policies and procedures.

**Move-In Checklist:** (What to bring and what not to bring): A helpful move-in checklist can be found on our website: [housing.msstate.edu/future-residents/moving-in](http://housing.msstate.edu/future-residents/moving-in).

**Breaks:** The residence halls are open from fall opening day to spring closing day except during the university's Winter Break. If a student is interested or needs to stay during the Winter Break they are welcome to apply for Winter Break Housing through the housing portal. More information regarding breaks and check out processes can be found on our website.

**RSVP:** Current residents who wish to continue living in university housing after their first year can apply through the Renewal Selection Verification Process (RSVP). Students can apply for RSVP through their housing portal to request to live on campus for the upcoming academic year, then participate in online room selection.



## MAIL AND PACKAGE DELIVERY SERVICES

All students residing on campus are strongly encouraged to have a United States Postal Service (USPS) box to receive mail and packages sent via the carrier. To obtain a box, a student must complete an application and turn it in to USPS staff. Two forms of identification are required to apply. Students may also apply online at [usps.com](https://usps.com) using zip code 39762. Fees begin at \$20, depending on the box size, and two keys are provided to each box holder.

**Mail and packages using the U.S. Postal Service should be addressed in the following manner:**

Sally Student  
P.O. Box \_\_\_\_  
Mississippi State, MS 39762

**The U.S. Postal service does not include independent carriers FedEx, UPS or DHL. Packages may be sent directly to the residence halls using FedEx, UPS or DHL. Addresses for these should be labeled in the following manner:**

Sam Student  
\_\_\_\_ Residence Hall  
Room \_\_\_\_\_  
Street Address (see below)  
Mississippi State, MS 39762\*

*\*As with USPS boxes, all campus residence halls are at Mississippi State, MS 39762*

**Mailing addresses for campus residence facilities include:**

**College View Apartments**, 385 College View Drive  
**Cresswell Hall**, 36 Magruder Street  
**Critz Hall**, 685 Barr Avenue  
**Deavenport Hall**, 220 Bailey Howell Drive  
**Dogwood Hall**, 705 George Perry Street  
**Griffis Hall**, 500 Bailey Howell Drive  
**Hathorn Hall**, 76 Magruder Street  
**Herbert Hall**, 170 Herbert Street  
**Hull Hall**, 85 Walker Road

**Hurst Hall**, 95 Hurst Lane  
**Magnolia Hall**, 15 Morgan Avenue  
**Moseley Hall**, 55 Magruder Street  
**McKee Hall**, 450 Lee Boulevard  
**Nunnelee Hall**, 215 Hurst Lane  
**Oak Hall**, 205 Magruder Street  
**Ruby Hall**, 75 Hurst Lane  
**Sessums Hall**, 459 Lee Boulevard

*Letters or magazines addressed to the residence halls will be returned to sender.*

# Tips for Saving Money on **TEXTBOOKS**

- Ordering textbooks online through the myState portal ensures you get the right book. The online system also gives you first dibs on used and rental textbooks, when available. Because online orders are fulfilled before classes start, students should place online orders as promptly as possible.
- Downloading the My College Bookstore app will enable the tracking of online orders, as well as receiving rental reminders and B&N special event invitations and other exclusive content.
- Save by making early purchases. Used books, when available, may provide a savings of 25 percent off the new book price.
- To save most, rent textbooks and save an average of 50 percent. You may highlight, take notes and make them your own, plus you'll receive reminders when your rentals are due back.
- Go digital with Yuzu™ by Barnes & Noble, which lets you organize and read digital content on an iPad® and PC.
- Besides price matching our local competitors on textbooks, we also price match Amazon and BN.com\*.

**RENT • BUY • DIGITAL • BUY BACK**  
B&N at MSU • Students One-Stop Shop

\* Please contact the bookstore for details.

## **BARNES & NOBLE** AT MSU

*Cullis Wade Depot • 75 B.S. Hood Drive  
Mississippi State, MS 39762  
shopmissstate.com | 662.325.1576*

The campus bookstore is equipped to provide the flexibility and convenience Mississippi State students need to be ready for class. To best suit their study needs, it offers options to either rent or purchase textbooks or e-textbooks. A wide selection of general reading and reference books are also available for sale, as are school supplies, campus-life products and MSU clothing and gifts. Barnes & Noble at MSU is home to one of only ten Urban Outfitters pop-up shops in the country and the MSU Bully Tartan. Additionally, the bookstore operates a full-service café serving Starbucks beverages and food options for any time of the day.



# MEAL PLANS

The MSU Dining team understands that students have a lot on their plate; let us take care of the food!

Friendship, fun, and food are all on the menu! People gather where there's food. It's human nature. So it's no surprise that our dining halls are often the center of campus activities. But we are more than social. We are convenient, flexible, healthy, and sustainable. And nothing beats a Meal Plan for quality and value.

Our all-you-care-to-eat Residential Dining Halls offer the most innovative dining on campus by providing unique menus with authentic flavors. With professional chefs working hard to ensure fresh ingredients, quality products, and superior service, we're sure to satisfy everyone's appetite.

Convenient and continuous hours, grab-n-go options, and late night dining are all designed with your student in mind. Dining locations, with hours ranging from 7 a.m. to midnight, provide students with a wide variety of options all across campus. Our Meal Plans offer the flexibility to eat when and where they want.

We want to ensure that every student has the opportunity to enjoy a tasty and nutritious meal. We understand and accommodate the varying needs of our students on campus. Our recipes focus on "right-size" portions and our vegan and vegetarian dining, allergen-solution options, and low calorie menus are sure to meet any dietary needs.



Meal Plan options for first time freshmen living on campus:

**Ultimate** – Unlimited Block Meals & \$150 Flex

**Gold** – 225 Block Meals & \$200 Flex

**Silver** – 175 Block Meals & \$250 Flex

Upperclassmen have the option of choosing any of the plans listed above, or:

**Bronze** – 100 Block Meals & \$515 Flex

**Greek** – 60 Block Meals & \$500 Flex

**Campus Connector** – 70 Block Meals & \$150 Flex

**Flex Plan** – \$350 Flex

**Meal Kit** – 30 Block Meals, \$180 Flex, & \$120 HomeChef Meal Kit Voucher

Freshmen are automatically enrolled in the Ultimate Meal Plan. In addition to the top 3 Meal Plans, freshmen who pledge a Greek organization have the additional option of choosing the Bronze or Greek Meal Plan. Meal Plans are a two semester commitment.

Block Meals are primarily used at campus Residential Dining Halls. One swipe of the student ID will provide an all-you-care-to-eat meal. Flex Dollars, a declining balance on the student ID, are redeemable at all MSU Dining locations on campus including student concession stands for Football, Basketball, Baseball, and Softball. Block Meals expire at the end of each semester, but Flex Dollars roll over from fall to spring before expiring.

Meal Equivalency enables students to use a Block Meal at certain retail locations twice per day. Meal Exchange is a Block Meal that can be used at P.O.D Markets for a set "pick 3" meal. Time periods for both are 4 p.m. – 9 p.m. and again from 9 p.m. to midnight. Having these options essentially adds more Flex Dollars and variety to the Meal Plan.

## CAMPUS DINING

### MSU DINING SERVICES

85 Old Main Street • P.O. Box 6229  
Mississippi State, MS 39762  
msstatedining.com | 662.325.7120

**The Marketplace at Perry** Dining Hall, an all-you-care-to-eat dining facility located in the heart of campus. With several different cooking stations, Perry features a wide variety of menu options and healthy choices.

The **Fresh Food Company**, offers a variety of healthy choices and made-to-order meals served from several different cooking stations in view of customers.

**Real Food on Campus** at the Templeton Athletic Academic Center is an all-you-care-to-eat facility near the Humphrey Coliseum offering a grill, salad bar, hot bar, and other options. For dinner, students can enjoy an upscale meal for an additional charge.

**McArthur Café Express** is one of the best-kept campus secrets. Located on the first floor of McArthur Hall, it offers Southern-style cooking and grab-and-go items.

**Einstein Bros. Bagels** at Mitchell Memorial Library, a deli and café serving a wide assortment of fresh baked bagels, sandwiches, salads and wraps, as well as a full-service coffee bar with favorite specialty beverages.

**The Village** at Griffis Hall provides f'real smoothies, sandwiches, salads, fruit and more.

**Steak 'n Shake** at the Roberts Building, offers its signature hand-dipped shakes and burgers even at late night hours.

**Subway** has two serving lines for fast and efficient service and a wide variety of sandwiches, soups, salads and more.

**Pegasus Dining** at the Wise Center is a retail dining venue at the College of Veterinary Medicine that is open to all. Options include a daily hot line and grill, with a wide selection of made-to-order entrees, salads, sandwiches, vegetarian options, salad bar, and desserts.

**P.O.D. Markets** are scattered across campus. These convenience stores offer students the flexibility of purchasing quick and convenient snacks, grab-and-go items, frozen foods and meal replacements. Other convenience items include chargers, batteries, medicine, paper towels, and more.

**JUVA** at the Joe Frank Sanderson Center serves hand-blended smoothies for pre- or post-workout supplements.

**Moe's Southwest Grill** serves Tex-Mex fare in a laid-back environment. It features low-calorie, vegetarian, and gluten-free menu items.

### GADDIS HUNT COMMONS

at the Colvard Student Union a seven-venue food court at the center of campus:

**Chick-fil-A**, a national fast-food restaurant chain specializing in chicken entrees.

**Olilo** by Cat Cora offers Iron Chef & Mississippi Native, Cat Cora's delicious menu selections featuring signature Mediterranean flavors made from authentic ingredients.

**Panda Express**, an authentic Asian eatery serving favorites such as stir fry vegetables, noodles, rice, spring rolls, wontons and other dishes.

**Pizza Hut**, another national fast-food chain offering favorite, portable meals.

**P.O.D. Market**, a convenience store stocked with a selection of snacks, drinks, and grab-n-go items, as well as health and beauty products.

**Starbucks**, a full-service operation serving favorite coffees, specialty drinks, espresso beverages, hot sandwiches, snacks, and pastries.

**State Fountain Bakery** has been an MSU Staple since 1921. Find daily dessert specials, as well as Mississippi State<sup>®</sup> Made Ice Cream, & Jitterbean's Coffee, a coffee brand created by MSU students.

# PARKING AND TRANSIT SERVICES

## PARKING SERVICES

412 Lee Boulevard • P.O. Box 6350  
Mississippi State, MS 39762  
[parkingservices.msstate.edu](http://parkingservices.msstate.edu) | 662.325.3526

The Department of Parking Services works to ensure safe and reliable campus parking. Students may purchase parking permits online through their myState account. Once a student has logged into their myState account, using the NetID and Net Password of the student, select the banner tab. The Parking Permit Registration page is located under Personal Information. In addition to registration information, zone maps may be downloaded at [parkingservices.msstate.edu](http://parkingservices.msstate.edu). Complimentary on campus jump-offs and tire air are also available. Every car on campus must have a permit, parked in your zone, and all ADA placards must be registered.

Citations will be given to anyone found in violation of parking regulations. Appeals may be filed online or in the Dean of Students' Office. If the appeal is won, no fine will be assessed; if the appeal is denied, the charge will include the original amount plus an administrative fee.

To appeal online, go to [my.msstate.edu](http://my.msstate.edu) and log in using a NetID and NetPassword, select the Banner tab, followed by personal information, and look for the citation information and appeals page. Should you experience NetID problems, contact the Help Desk at 662.325.0631 or [its.msstate.edu/services/accounts/password](http://its.msstate.edu/services/accounts/password). Continue following the directions online. After examining and discussing the case, the board will announce its decision via e-mail.



## TRANSIT SERVICES | STARKVILLE-MSU AREA RAPID TRANSIT (SMART)

95 B. Buckner Lane • P.O. Box 6350  
Mississippi State, MS 39762  
[smart.msstate.edu](http://smart.msstate.edu) | 662.325.5204

The Department of Transit Services provides a broad range of transportation services for campus, Starkville, and the Golden Triangle area. In particular, the free Starkville-MSU Area Rapid Transit, or SMART, features daily routes covering campus and Starkville, with free connections to the Golden Triangle Regional Airport. Welcoming all passengers, SMART shuttles are equipped with wheelchair lifts and service animals are welcomed.

Download the DoubleMap app today on your smartphone or tablet to track your bus. [smart.doublemap.com/map](http://smart.doublemap.com/map)

Transportation services include:

- ParaTransit, a curb-to-curb, demand-response service for disabled riders.
- The GTRA Express Route, transportation to and from the airport.
- Reservation shuttles, fun and safe transportation option for campus groups.

Visit [smart.msstate.edu](http://smart.msstate.edu) for details on shuttle tracking, maps, routes, announcements, and service times.





# STUDENT SUPPORT & WELL-BEING

- Student Health Center ..... 23
- Center for America's Veterans ..... 24
- Student Counseling Services ..... 24
- Student Support Services ..... 24
- Disability Support Services ..... 24
- Health Promotion & Wellness ..... 25
- University Recreation ..... 26
- University Ministry ..... 28

A young man with a beard and sunglasses is riding a bicycle on a paved path. He is wearing a blue and white plaid shirt and blue jeans. The background shows a campus with trees and a building. The image is overlaid with a semi-transparent dark grey filter.

# STUDENT SUPPORT & WELL-BEING

Students at Mississippi State University are supported through a number of dedicated resources. Through service excellence, these resources include student support, health care, education, counseling, and spiritual connection.

## HEALTH CARE SERVICES

With a goal to treat acutely ill students within 24 hours, LSHC services include:

- Board certified family practice and internal medicine physicians
- Family practice nurse practitioners
- Laboratory and X ray
- Allergy and travel clinic
- Referral services to specialists, as needed and determined by LSHC staff
- ADD/ADHD testing & management (Test results from diagnosis required)
- Women's health
- Licensed physical therapists

### Pharmacy

The full service pharmacy accepts prescription transfers. Charges are transferred to student accounts daily if not paid at time of service. Insurance claims will be filed and most major pharmacy coverage plans are accepted.

### OCH Regional Medical Center

400 Hospital Road  
Starkville, MS 39759  
och.org | 662.323.4320 for front desk  
662.615.2692 for emergency room

OCH Regional Medical Center is located just north of downtown Starkville and provides comprehensive hospital services that include a fully staffed emergency room.



## STUDENT HEALTH

### LONGEST STUDENT HEALTH CENTER (LSHC)

360 Hardy Road • P.O. Box 6338

Mississippi State, MS 39762

health.msstate.edu | 662.325.2431 Main

662.325.7539 Appointments | 662.325.8205 Pharmacy

662.325.7543 Physical Therapy | 662.325.0703 ADD/ADHA

The health of our students is of primary importance and Mississippi State has up-to-date facilities to help maintain their well-being.

There is no charge for primary-care physician services, which is covered through tuition and fees. Fees that are transferred to a student's account include laboratory work, X-rays, physical therapy, and pharmacy services.

Insurance will be filed and the student account will be credited with any payments received from the insurance company. Students are responsible for providing insurance coverage information to the center and are encouraged to bring an insurance card at time of service.

Student insurance at MSU includes a plan that may be purchased to serve patients not otherwise covered through work or family. An ACA-compliant policy tailored to the needs of our students is available for a reasonable rate. Spouses and dependents may be added for an additional cost. For more information on insurance, visit [health.msstate.edu](http://health.msstate.edu) or telephone 662.325.7637.

# STUDENT SUPPORT & WELL-BEING

## G.V. "SONNY MONTGOMERY CENTER FOR AMERICA'S VETERANS

Nusz Hall • P.O. Box 6283  
Mississippi State, MS 39762  
[veterans.msstate.edu](http://veterans.msstate.edu) | 662.325.6719

The Center for America's Veterans offers a variety of student support services focused on the unique needs of today's military veterans, service members and family members. In particular, it provides a comprehensive counseling program to help students maximize their G.I. Bill educational benefits, tuition assistance for active duty, National Guard and Reserve members as well as scholarships and a 100% waiver of out-of-state tuition.

The center has programs to help ensure a smooth transition to higher education and academic success after enrolling. Nusz Hall has a computer lab, individual study rooms, lounge with TV, kitchen area, outdoor space and an office for the Student Veteran Association.

## STUDENT COUNSELING SERVICES

115 Hathorn Hall • P.O. Box NL  
Mississippi State, MS 39762  
[health.msstate.edu/scs](http://health.msstate.edu/scs) | 662.325.2091  
662.325.3333 SafeLine - Confidential sexual assault assistance

Student Counseling Services (SCS) is dedicated to providing therapeutic and outreach services to promote the overall health and wellbeing of our students. Our offices are located at the entrance to the far left of Hathorn residence hall. We also have a satellite office at MSU's College of Veterinary Medicine. Our clinical staff consists of clinical psychologists, social workers, and licensed professional counselors. A psychiatric nurse practitioner is available to provide psychiatric services through the Longest Student Health Center. All clinicians are licensed or are being supervised by a licensed professional as they work towards licensure. We provide individual, group, and couple's therapy to build on our student's strengths and promote their personal growth. A variety of groups are provided each semester

to address issues related to anxiety, depression, grief, and trauma as well as a daily guided meditation group. Other services include walk-in services, sexual assault response and advocacy, 24 hour crisis response, and preventative psycho-educational programming. It is our goal to provide free, confidential services in a safe and welcoming environment that values and embraces diversity.

## STUDENT SUPPORT SERVICES - TRIO

100 Lee Boulevard • P.O. Box 4069  
Mississippi State, MS 39762  
[sss.msstate.edu](http://sss.msstate.edu) | 662.325.6846

Student Support Services (SSS) is a service department funded through the U.S. Department of Education. Its TRIO program is designed to assist a limited number of eligible students from low-income backgrounds that are first generation in higher education, as well as individuals with disabilities. Primarily, SSS staff members work to help these students improve academic and social skills, increase retention toward graduation and, as appropriate, facilitate their entrance into graduate or professional schools.

## DISABILITY SUPPORT SERVICES

01 Montgomery Hall • P.O. Box 806  
Mississippi State, MS 39762  
[sss.msstate.edu](http://sss.msstate.edu) | 662.325.3335

In cases where students request academic accommodations based on a disability, staff members of Disability Support Services (DSS) will review the documentation, assess the specific needs, and make requests based on those needs to the university and appropriate faculty members. The department also serves as a resource and clearing house for dissemination of information related to disabilities and compliance with Section 504 of the 1973 Rehabilitation and Americans with Disabilities acts.

Any students denied accommodations and/or services may contact DSS regarding the appeal process.

## HEALTH PROMOTION & WELLNESS

[health.msstate.edu/health](http://health.msstate.edu/health) | 662.325.2090

The Health Promotion and Wellness Department is devoted to providing programs and services that support and encourage the development of positive life changes and healthy choices for the MSU community.

To fulfill this mission, Health Promotion and Wellness offers various initiatives:

- Goal-Driven Alcohol/Drug Intervention Network (GAIN) is designed to reduce levels of student alcohol consumption, as well as negative consequences that may be associated with excessive drinking. The program teaches students how to make responsible choices in social situations where alcohol is present.
- The tobacco cessation program employs a proven, evidence-based approach. Sessions are conducted in either individual or group sessions. In addition, tobacco cessation medications may be provided through the MS Tobacco Quitline.
- Nutrition education is provided through a healthy, realistic approach to individual eating and dietary needs. Services are available free of charge for students. Individual nutrition counseling by the licensed registered dietitian nutritionist is also available by appointment.
- Sexual health and responsibility presentations provide students with accurate information and materials to assist in making informed decisions.



- Mental health outreach and presentations cover numerous areas including the most common disorders faced by students in higher education such as depression, anxiety, body image, and eating disorders. Mississippi State is also home to a student-led chapter of Active Minds, a national organization that promotes mental health advocacy and education.
- The Collegiate Recovery Community (CRC) offers comprehensive support services for recovering students. The CRC embraces a wellness approach that focuses on recovery enhancement as the best way to prevent relapse. For more information, visit [recovery.msstate.edu](http://recovery.msstate.edu), or contact the office at 662.325.3192.
- Relationship violence prevention initiatives are designed to support and promote healing, renewal, safety, and justice for survivors. Initiatives such as “The Clothesline Project” promotes educational awareness regarding the issues of sexual assault, domestic violence, dating violence, and stalking.
- Health service volunteers are a selected group of students that lead campus programs on a variety of topics relevant to MSU students. This allows student volunteers to build their personal resumes and give back to their MSU community.

# UNIVERSITY RECREATION



## JOE FRANK SANDERSON CENTER

225 Bailey Howell Drive • P.O. Box 6285  
Mississippi State, MS 39762  
[urec.msstate.edu](http://urec.msstate.edu) | 662.325.7529

The Joe Frank Sanderson Center, an award-winning recreation facility, is a 150,000 square-foot complex that has become one of the most popular student areas at Mississippi State. Serving more than 2,000 patrons daily during peak times, this building on the north side of campus is home to two gymnasiums, two fitness training areas, studios for group exercise, dance, and martial arts, racquetball courts, a natatorium, jogging track, climbing wall, locker rooms, and meeting rooms.

## GROUP FITNESS

[urec.msstate.edu/fitness](http://urec.msstate.edu/fitness) | 662.325.0022

Our group fitness program offers quality exercise classes to all members of the Sanderson Center. With over 60 classes offered per week during the fall and spring semesters, there is something for all levels and abilities! Multiple formats are available with classes as early as 6:00 a.m. and as late as 8:00 p.m. Our certified instructors provide a workout experience that is sure to leave participants wanting more! All group fitness

classes include modifications for all fitness levels to ensure that everyone can meet their fitness goals.

If you are interested in leading classes or becoming certified to teach classes, view upcoming workshops under the “Certification Workshops” link or contact us at [fitness@saffairs.msstate.edu](mailto:fitness@saffairs.msstate.edu).

## OUTDOOR ADVENTURES

[urec.msstate.edu/outdoors](http://urec.msstate.edu/outdoors) | 662.325.3633

Snow sports in Colorado, snorkeling in the Florida Keys, spelunking in nearby caves, kayaking or rafting various rivers, and backpacking in the southeast. These are just a few examples of adventure trips available through Outdoor Adventures. Our aim is to encourage and provide opportunities for students to get out more. Adventures range from day trips to weeklong excursions. Students can also get involved with Outdoor Adventures by visiting the rock-climbing wall and outdoor rental center in the Joe Frank Sanderson Center. The climbing wall has options for beginners to expert climbers and the outdoor rental center has all the gear necessary for students to embark on their own adventure. Outdoor Adventures strives to provide students with low-cost and high quality experiences!

## INTRAMURAL SPORTS

[urec.msstate.edu/intramurals](http://urec.msstate.edu/intramurals) | 662.325.0349

Mississippi State has one of the most active intramural programs in the state, with more than 9,000 participants annually. We offer a variety of activities for men's, women's, and co-recreational teams, and numerous individual and dual sports. Here are some of the sports that we offer:

- Basketball
- Softball
- Flag Football
- Volleyball
- Tennis
- Badminton
- Ultimate Frisbee
- Dodgeball
- Kickball

## SPORTS CLUBS

[urec.msstate.edu/club](http://urec.msstate.edu/club) | 662.325.0349

The Sport Clubs program allows students the opportunity to engage in the activity of their choice at various skill levels, contribute to the development of student leadership, learn responsibility, and encourage and develop a healthy lifestyle. Some of the clubs are competitive in nature (they compete against other universities), and some of the clubs are instructional in nature.

Some current Sports Clubs include:

- Archery
- Bass Fishing
- Disc Golf
- Esports
- Fencing
- Lacrosse
- Men's Basketball
- Powerlifting
- Rugby
- Soccer (men's)
- Taiko
- Ultimate Frisbee
- Women's Soccer Club
- Women's Volleyball



## AQUATICS

[urec.msstate.edu/aquatics](http://urec.msstate.edu/aquatics) | 662.325.7946

Swimming is an ideal way to get a great workout with minimal impact on the body. The Sanderson Center Natatorium features a 500,000 gallon pool with several 25 meter lanes for lap swimming and a large shallow end for a variety of fun activities: Battleship, water polo, and volleyball to name just a few. During the warmer months, students can relax on the sundeck with a good book or catch some rays after a swim. Additionally, lifeguarding classes and swim lessons are offered at various times throughout the year. The pool provides a safe and fun environment for students to get some good exercise or enjoy a break from classes.

## MSU GOLF COURSE

1520 Highway 182 East  
Mississippi State, MS 39762  
[golf.msstate.edu](http://golf.msstate.edu) | 662.325.3028

Located east of campus on State Highway 182, the 18-hole, par 71, 6,927-yard, PGA sanctioned facility regularly is ranked as among the nation's best college golf courses. Amenities include a 5,000-square-foot clubhouse, complete with a fully stocked golf shop, men's and women's locker rooms and snack bar; an 18-hole cart path; and a driving range and putting and chipping greens. Prices are competitive and tee times may be made up to one week in advance.

# UNIVERSITY COMMON MINISTRY

Serving Mississippi State by affirming the spiritual lives of university students, faculty, and staff.

## BAPTIST STUDENT UNION

Campus Ministers: Michael Ball and Daniel Herndon  
mb252@msstate.edu  
msubsu.com | 662.323.5761

## CANTERBURY EPISCOPAL CAMPUS MINISTRY

Campus Minister: Rev. George Rambow  
msuchaplain@gmail.com; resurrectionstarkville@gmail.com  
canterburymsu.org | 662.323.3483

## CATHOLIC CAMPUS MINISTRY

Campus Minister: Meg Ferguson  
ccm@stjosephstarkville.org  
msstateccm.org | 662.323.2257

## CHOSEN CAMPUS MINISTRY

Campus Minister: Ra'mon Forbes  
c3chosen@gmail.com  
facebook.com/ChosenC3 | 601.260.6739

## CRU

Campus Ministers: Duane and Alice Walters  
josh.shideler@cru.org  
facebook.com/cruatmsu | 662.209.7618

## LUTHERAN STUDENT FELLOWSHIP

Campus Minister: Rev. David Hartung  
office@saintlukestarkville.org | 662.694.9201

## MSU HILLEL: JEWISH LIFE ON CAMPUS

Contact: Tyler Daniel  
msujewishlife@gmail.com | 601.918.5867

## REFORMED UNIVERSITY FELLOWSHIP

Campus Minister: Rev. Elliott Everitt  
elliott.everitt@ruf.org  
ruf.org/msu | 662.705.1809

## UKIRK

Director: Cate Van Halsema  
ukirkmsstate@gmail.com  
Facebook, Twitter, & Instagram @2msukirk | 616.206.5800

## WESLEY FOUNDATION

Campus Ministers: Hugh Griffith and Katie Heckel  
statewesleyfoundation@gmail.com  
statewesley.org | 662.323.1778

## YOUNG LIFE

Campus Minister: Taylor Rorex  
younglifemsu@gmail.com | taylor.rorex.yl@gmail.com  
starkville.younglife.org | 865.216.3466

## UNIVERSITY CHRISTIAN STUDENT CENTER

Campus Minister: Shane Meredith  
ministershane@gmail.com  
starkvillechurch.org | 662.323.1499

\* Any student feeling that his or her spiritual needs cannot be met by any of the above organizations should contact the Dean of Students for further guidance at 662.325.3611.





# ACADEMICS

Schedules .....	29
Student Course Load .....	30
Withdrawal .....	31
Academic Advising .....	31
College Advisors .....	32
How to Calculate GPA .....	35
Academic Services .....	36
Honors College .....	39
Academic Calendar .....	40
Honor Code .....	41

A photograph of three students in a classroom setting. A young man in a maroon shirt is in the foreground, looking down at a laptop. A young woman in a black jacket is to his right, looking at papers. A young woman with blonde hair is in the background, looking towards the camera. The image is dimmed and has a dark overlay.

# ACADEMICS

Mississippi State long has been recognized as a place where learning is a top priority. For more than a century, our graduates have established a proud record of admission to medical and law schools, as well as to other graduate and professional programs. Not to mention, our students are in high demand by employers. Academic success matters here and we are committed to helping your student reach his or her full potential.

## STUDENT SCHEDULES

### OFFICE OF REGISTRAR

Garner Hall • P.O. Box 5268  
Mississippi State, MS 39762  
[registrar.msstate.edu](http://registrar.msstate.edu) | 662.325.2022

The Office of the Registrar is responsible for the academic records, academic calendar, examination schedules, an undergraduate bulletin, master class schedule, course articulation and undergraduate readmission. In addition, the office provides transcripts, and degree and enrollment verifications.

Prior to a new semester, all students must register online through their Banner account accessed via [my.msstate.edu](http://my.msstate.edu). Students should complete their own registration process. Any questions about course selection should be directed to the assigned academic advisor who will, in turn, release the student to register for the next semester.

Registration holds are put in place for various reasons to prevent students from being able to register for classes. To remedy the situation, an affected student first must determine the cause by contacting the office issuing the hold.

### SCHEDULE CHANGES

Students may add/drop a class by accessing their university Banner account via [my.msstate.edu](http://my.msstate.edu). During the fall and spring, a student has through 11:59 p.m. of the semester's 5<sup>th</sup> class day to drop a course and until 8 a.m. of the 6<sup>th</sup> class day to add a course, without being assessed a fee or academic penalty. After the fifth class day and through the 36<sup>th</sup> class day, the decision to drop a course requires the approval of a student's academic advisor. In addition, a "W" will be entered on his or her academic record and a fee assessed.

After the 36<sup>th</sup> class day, a course may not be dropped except in documented cases of serious illness, extreme hardship or failure of the instructor to provide a significant assessment of academic performance. Also, the request to drop a course after the 36<sup>th</sup> class day must receive the approval of both a student's advisor and academic dean. Any student permitted to drop will receive a "W" on the academic record, be assessed a fee after the last day to drop, and have tuition costs applied.

To locate the MSU master schedule online:

- Go to [registrar.msstate.edu](http://registrar.msstate.edu)
- Click on "STUDENTS" in the upper-left corner
- Click on "Schedules"
- Under "Class Schedules" click on "Go to myBanner"

To search the master schedule online:

- Choose the appropriate term.
- For fall and spring terms, choose "All Parts of Term"; for summer, select "All" or choose a specific session.
- For most students, the campus will be Starkville.
- If known, choose a desired subject. (example: EN – English)
- Search options below the line are optional and may be used to refine a search. For example, enter 1103 to view all sections on EN 1103 Composition. The day and time options may be used to find classes to fit a student's commuter needs or work schedule.

## HOW ARE STUDENTS CLASSIFIED?

### FRESHMAN

29 or fewer semester hours

### SOPHOMORE

30 - 59 semester hours

### JUNIOR

60 - 89 semester hours

### SENIOR

90 or more semester hours

## WHAT DOES IT TAKE TO BE LISTED AS A SCHOLAR?

### PRESIDENT'S LIST

3.8 - 4.0 GPA

### DEAN'S LIST

3.5 - 3.79 GPA

## WHAT DOES IT TAKE TO GRADUATE WITH HIGH HONORS?

### CUM LAUDE

overall 3.40 - 3.59 GPA

### MAGNA CUM LAUDE

overall 3.60 - 3.79 GPA

### SUMMA CUM LAUDE

overall 3.80 - 4.0 GPA

## STUDENT COURSE LOAD

### INCOMPLETE GRADES

A grade of Incomplete, or "I", may be submitted in lieu of a final grade when the student, because of illness, death in the immediate family or similar circumstances beyond control, is unable to complete the course requirements or take final examinations.

The decision to issue an I-grade rests solely with the faculty member of record for the course.

An undergraduate student receiving an I-grade then must complete all work within 30 calendar days from the date of the next enrollment. A student receiving an I-grade may make up only that part of coursework not completed because of an emergency.

If not resolved into a passing grade within the allotted time, the I-grade will become an F.

If an undergraduate student then does not enroll in the university within a year of receiving an I-grade, it converts to a permanent grade of "WI" and the opportunity to change that grade will have passed.

### ACADEMIC FORGIVENESS, OR COURSE-RETAKE, POLICY

Undergraduate students will be permitted to retake up to two courses, not to exceed eight credit undergraduate semester hours, or one course not to exceed nine credit undergraduate semester hours, in which he or she made a B, C, D, or F with the original grade remaining on the transcript but not counted towards the student's GPA.

This policy will be applied only to courses taken at Mississippi State University. For specific regulations and instructions on this policy, students should contact the Office of the Registrar or refer to the Academic Operating Policy on Undergraduate Academic Forgiveness (AOP 12.20).

### CLASS ATTENDANCE

University class attendance clearly is correlated with student success, with numerous studies indicating how students with two or fewer absences tend to make higher grades and are more successful than those with more absences.

Mississippi State freshmen repeatedly are encouraged to attend every class and make every effort never to be absent. The Academic Operating Policy on Class Attendance (AOP 12.09) reads in part: "With the exception of freshmen whose absences should be reported, instructors may choose to record and report the absences of all students on both the midterm (where applicable) and final grade reports submitted to the Registrar."



## WITHDRAWAL

A student leaving the university prior to the end of the period of enrollment, except for temporary absences, should initiate the withdrawal procedure by accessing their university Banner account via **my.msstate.edu**. Completion of this simple procedure will help prevent difficulties when obtaining transcripts and re-entering the university. It also avoids having a grade of "F" automatically recorded for all courses taken during the semester.

A student withdrawing after the 10<sup>th</sup> class day will receive a grade of "W" for each course scheduled. Withdrawals are not allowed during the last two weeks before final examinations begin in the fall and spring semesters. This also applies during the final week prior to beginning examinations for each five week/ten week summer term.

In highly unusual circumstances resulting from extreme hardship, a student may petition to withdraw retroactively from a semester within one calendar year. The request for withdrawal will be considered only when accompanied by appropriate documentation of the situation (e.g., medical emergency or administrative error) that relates to academic performance during the recorded semester in question.

Such requests must be approved by the student's advisor, department head and dean, as well as the university provost. For cases other than administrative error in which final grades were recorded, a student's instructors should be consulted before a final decision is rendered and should be notified after the decision is made. In no case will more than one semester's work be retroactively withdrawn during a student's matriculation at Mississippi State.

For further questions or concerns about adding or dropping a class, contact the Office of the Registrar at 662.325.2022 or visit **registrar.msstate.edu**.



## ACADEMIC ADVISING

### UNIVERSITY ACADEMIC ADVISING CENTER

25 Morgan Street • P.O. Box 6117  
Mississippi State, MS 39762  
[uaac.msstate.edu](http://uaac.msstate.edu) | 662.325.4052

The University Academic Advising Center (UAAC) was created to meet the needs of undergraduate students who are undeclared or undecided about the major they wish to pursue in college, as well as those who are classified as special non-degree students. In addition, the center serves as a resource to any student with academic questions.

### ADVISING FOR REGISTRATION

An academic advising period is held each semester prior to the registration period. During the advising period, which generally lasts about four weeks, students should schedule an appointment to meet with their advisor regarding course selections for the upcoming semester. The UAAC sets aside more time than mandated by the University for pre-registration advising and notifies its students via email of the start date.

### GENERAL ADVISING

Advisors also are available to assist students in processes such as adding and/or dropping courses, as well as providing general education information and help seeking career advice. Encourage your student to become acquainted with his or her advisor. Students are expected to become familiar with the requirements for their majors, to know how to access online campus resources, to know who their advisors are and to meet regularly with them.

## CALS Dean's Office

Emily Shaw  
201 Bost  
662.325.7752  
emily.shaw@msstate.edu

## Agribusiness

Dr. Randy Little  
301B Lloyd Ricks Watson  
662.325.2884  
randy.little@msstate.edu

## Agricultural Engineering Technology and Business

Dr. Joel Paz  
253 Agricultural Engineering  
Building  
662.325.4798  
jpaz@abe.msstate.edu

## Agricultural Science and Ag Education, Leadership, and Communications

Cappe Hallberg  
205 Lloyd Ricks Watson  
662.325.7703  
challberg@humansci.msstate.edu

## Agronomy

Dr. Richard Harkess  
142A Dorman Hall  
662.325.4556  
richard.harkess@msstate.edu

## Animal and Dairy Sciences

Jessica Graves  
2111 ADS Building  
662.325.2936  
jessica.graves@msstate.edu

## Biochemistry/Entomology and Plant Pathology

Dr. Darrell Sparks  
402 Dorman Hall  
662.325.7814  
dsparks@bch.msstate.edu

## Environmental Economics and Management

Dr. Randy Little  
301B Lloyd Ricks Watson  
662.325.2884  
randy.little@msstate.edu

## Environmental Science in Agricultural Systems

Dr. Michael Cox  
440 Dorman Hall  
662.325.2767  
mcox@pss.msstate.edu

## Fashion Design & Merchandising

Cappe Hallberg  
205 Lloyd Ricks Watson  
662.325.7703  
challberg@humansci.msstate.edu

## Food Science & Culinology

Dr. Wes Schilling  
106 Herzer Building  
662.325.9456  
schilling@foodscience.msstate.edu

## Shecoya White

107 Herzer  
662.325.3200  
sw2323@msstate.edu

## Horticulture

Dr. Richard Harkess  
142A Dorman Hall  
662.325.4556  
richard.harkess@msstate.edu

## Human Development & Family Science

Cappe Hallberg  
205 Lloyd Ricks Watson  
662.325.7703  
challberg@humansci.msstate.edu

## Landscape Architecture

Jason Walker  
LA Facility, Suite C119  
662.325.4561  
jwalker@lalc.msstate.edu

## Landscape Contracting and Management

Dr. Tim Schauwecker  
LA Facility, Suite C108  
662.325.7895  
tjs2@msstate.edu

## Nutrition

Mandy Conrad  
203 Herzer Building  
662.325.0144  
agc8@msstate.edu

## Poultry Science

Dr. Jessica Wells  
103 Hill Poultry Science Building  
662.769.9744  
j.wells@msstate.edu

## School of Architecture

Jason Callendar, Interim Director  
240 Giles Hall  
662.325.2202  
jcallendar@caad.msstate.edu

Pandora Prater  
Academic Assistance  
240 Giles Hall  
662.325.2202  
pprater@caad.msstate.edu

## Department of Art

Critz Campbell  
102 Freeman Hall  
662.325.2970  
ccampbell@caad.msstate.edu

Audra Gines  
Academic Assistance  
102 Freeman Hall  
662.325.8590  
agines@caad.msstate.edu

## Interior Design Program

Dr. Beth R. Miller  
125 Etheredge Hall  
662.325.0530  
bmiller@caad.msstate.edu

## Amy Massey

Academic Assistance  
125 Etheredge Hall  
662.325.0530  
amassey@caad.msstate.edu

## Building Construction Science Program

Dr. George Ford  
132 Howell Building  
662.325.8310  
gford@caad.msstate.edu

Academic Assistance  
132 Howell Building  
662.325.8310

## Anthropology & Middle Eastern Cultures

Dr. Shane Mille  
202A Cobb Institute  
662.325.2013  
dsm333@msstate.edu

## Biological Sciences

Dr. Brandy Roberts  
120 Harned Hall  
662.325.9547  
roberts@biology.msstate.edu

**Chemistry**

Dr. Deb Mlsna  
1115 Hand Lab  
662.325.3799  
dmlsna@chemistry.msstate.edu

**Communication**

Emily Cain  
115 McComas Hall  
662.325.3779  
ecain@comm.msstate.edu

**Criminology**

Mary Ann Dean  
207 Bowen Hall  
662.325.2495  
mdean@soc.msstate.edu

**Economics**

Vicki Mann  
McCool Hall  
662.325.1890  
vmann@business.msstate.edu

**English**

Dr. Ginger Pizer  
2305 Lee Hall  
662.325.3644  
gbp31@msstate.edu

**Classical and Modern Languages and Literatures**

Amie Russell  
1001 Lee Hall  
662.325.4160  
ak113@msstate.edu

**General Liberal Arts**

Arts and Sciences Dean's Office  
224 Allen Hall  
662.325.2646

**General Science**

Dr. Torsten Clay  
233 Hilbun Hall  
662.325.0628  
rtc29@ra.msstate.edu

**Geosciences**

Dr. John Rodgers  
108 Hilbun Hall  
662.325.9112  
rodgers@geosci@msstate.edu

**History**

Dr. Matthew Lavine  
213 Allen Hall  
662.325.3604  
mlavine@history.msstate.edu  
Interdisciplinary Studies

**Arts and Sciences Dean's Office**

224 Allen Hall  
662.325.2646

**Mathematics & Statistics**

Dr. Matt McBride  
419 Allen Hall  
662.325.7139  
mmcbride@math.msstate.edu

**Music**

Dr. Barry E. Kopetz  
Music Building A  
662.325.3070  
bkopetz@colled.msstate.edu

**Philosophy and Religion**

Dr. Danielle Wylie (Philosophy)  
225 Etheredge Hall  
662.325.2382  
djwylie@philrel.msstate.edu

Dr. Joseph Witt (Religion)

232C Etheredge Hall  
662.325.2382  
jwitt@philrel.msstate.edu

**Physics and Astronomy**

Dr. Torsten Clay  
233 Hilbun Hall  
662.325.0628  
rtc29@ra.msstate.edu

**Political Science**

Dr. Brian Shoup  
105 Bowen Hall  
662.325.7856  
bshoup@pspa.msstate.edu

**Psychology**

Jonathan Black  
110 Magruder Hall  
662.325.3202  
jblack@psychology.msstate.edu

**Social Work**

Mary Ann Dean  
207 Bowen Hall  
662.325.2495  
mdean@soc.msstate.edu

**Sociology**

Mary Ann Dean  
207 Bowen Hall  
662.325.2495  
mdean@soc.msstate.edu

**Technology/Microbiology**

Dr. Brandy Roberts  
120 Harned Hall  
662.325.9547  
roberts@biology.msstate.edu

**Accounting**

Trina Pollan  
300 McCool Hall  
662.325.1631  
tpollan@business.msstate.edu

**Business Administration**

Vergie Bash  
106 McCool Hall  
662.325.1890  
vbash@business.msstate.edu

**Business Economics**

Vicki Mann  
106 McCool Hall  
662.325.1890  
vmann@business.msstate.edu

**Finance**

Vicki Mann  
106 McCool Hall  
662.325.1890  
vmann@business.msstate.edu

**Information Systems**

Kim McLeod  
106 McCool Hall  
662.325.1890  
kmcLeod@business.msstate.edu

**International Business**

Dr. Travis Wiseman  
210 McCool Hall  
662.325.6701  
twiseman@business.msstate.edu

**Management**

Kim McLeod  
106 McCool Hall  
662.325.1890  
kmcLeod@business.msstate.edu

**Marketing**

Vincent Young  
106 McCool Hall  
662.325.1890  
vyoung@business.msstate.edu

**Professional Golf Management**

Erika Scott  
309 McCool Hall  
662.325.3161  
escott@business.msstate.edu

Rachel Tentoni  
COE Academic Coordinator  
Undergraduate Students  
309 Allen Hall  
662.325.6638  
rtentoni@colled.msstate.edu

**Biology | Chemistry |  
Physics Education**

Dr. Ryan Walker  
336 Allen Hall  
662.325.3681  
rwalker@colled.msstate.edu

**Clinical Exercise Physiology**

Dr. John Lamberth  
235 McCarthy Gym  
662.325.7229  
jgl@ra.msstate.edu

**Educational Psychology**

Dr. Erika Akins  
508 Allen Hall  
662.325.0387  
ema1@msstate.edu

**Elementary Education**

Dr. Rebecca Robichaux Davis  
364 Allen Hall  
662.325.7108  
rrr102@colled.msstate.edu

**English Education**

Dr. Missy Hopper  
338 Allen Hall  
662.325.7118  
pjh7@colled.msstate.edu

**Industrial Technology**

Dr. John Wyatt  
109 Industrial Education Building  
662.325.7257  
wyatt@colled.msstate.edu

**Information Technology  
Services**

Dr. Wayne Yu  
102 Industrial Education Building  
662.325.0359  
wcyu@colled.msstate.edu

**Mathematics Education**

Dr. Dana Franz  
345 Allen Hall  
662.325.7117  
df76@colled.msstate.edu

**Music Education**

Dr. Barry E. Kopetz  
Music Building A  
662.325.3070  
bkopetz@colled.msstate.edu

**Neuromechanics**

Dr. Harish Chander  
221 McCarthy Gym  
662.325.7229  
hchander@colled.msstate.edu

**Performance Fitness**

Dr. JohnEric Smith  
121 McCarthy Gym  
662.325.7229  
Jws597@colled.msstate.edu

**Physical Education |  
Coaching**

Dr. Brad Vickers  
123 McCarthy Gym  
662.325.7229  
bv44@msstate.edu

**Social Studies Education**

Dr. Paul Binford  
357 Allen Hall  
662.325.7107  
pbinford@colled.msstate.edu

**Special Education**

Dr. Kent Coffey  
337 Allen Hall  
662.325.2188  
kcoffey@colled.msstate.edu

**Sports Administration**

Dr. Gregory Twietmeyer  
233 B McCarthy Gym  
662.325.7229  
g.twietmeyer@msstate.edu

**Engineering Dean's Office**

Dr. Robert A. Green  
160 McCain Engineering  
662.325.2267  
green@bagley.msstate.edu

**Aerospace Engineering**

Machaunda Bush  
330 Walker Engineering  
662.325.3623  
mbush@ae.msstate.edu

**Biological Engineering**

Dr. Filip To  
223 Agricultural & Biological  
Engineering Building  
662.325.3280  
fto@abe.msstate.edu

**Biomedical Engineering**

Dr. Filip To  
223 Agricultural & Biological  
Engineering Building  
662.325.3280  
fto@abe.msstate.edu

**Chemical Engineering**

Dr. Bill Elmore  
330 Swalm Chemical Engineering  
662.325.2480  
elmore@che.msstate.edu

**Civil & Environmental  
Engineering**

Dr. Seamus Freyne  
235 Walker Engineering  
662.325.3050  
freyne@cee.msstate.edu

**Computer Engineering**

Kylie Crosland  
218 Simrall Engineering  
662.325.2051  
kylie@ece.msstate.edu

**Computer Science**

Dr. Sarah Lee  
300 Butler Hall  
662.325.2756  
sblee@cse.msstate.edu

**Electrical Engineering**

Kylie Crosland  
218 Simrall Engineering  
662.325.2051  
kylie@ece.msstate.edu

**Industrial Engineering**

Dr. Lesley Strawderman  
260 McCain Engineering  
662.325.7214  
strawderman@ise.msstate.edu

**Mechanical Engineering**

Krystle Dixon  
314 Carpenter Engineering  
662.325.3261  
dixon@ms.msstate.edu

**Petroleum Engineering**

Dr. Bill Elmore  
330 Swalm Chemical Engineering  
662.325.2480  
elmore@che.msstate.edu



**Software Engineering**

Dr. Sarah Lee  
 300 Butler Hall  
 662.325.2756  
 sblee@cse.msstate.edu

**College of Forest Resources**

Lanna Miller  
 129 Thompson Hall  
 662.325.9376  
 lcm1@msstate.edu

**College of Veterinary Medicine**

Missy Hadaway  
 Wise Center, Suite L 2106  
 662.325.9065  
 missy.hadaway@msstate.edu

## HOW TO CALCULATE **GPA**

Use this formula for each course to calculate grade point average (GPA). Multiply grade quality points by course hours; then divide by the total number of hours.

	<u>GRADE</u>	<u>QUALITY POINTS</u>
excellent	A	4
good	B	3
satisfactory	C	2
poor	D	1
failure	F	0

EXAMPLE:	<u>GRADE</u>	<u>QUALITY POINTS</u>		<u>COURSE HOURS</u>	<u>TOTAL</u>
en comp 1:	B	3	x	3	9
gen. psychology:	A	4	x	3	12
biology 1:	B	3	x	4	12
early u.s. history:	C	2	x	3	6
					<u>39</u>

Calculate Your GPA:	<u>TOTAL QUALITY POINTS</u>	+	<u>TOTAL COURSE HOURS</u>	=	<u>GRADE POINT AVERAGE</u>
	39		13		3.0

## ACADEMIC SERVICES

Mississippi State University offers a wide range of services and programs to help all students succeed in their academic endeavors.

### THE CENTER FOR STUDENT SUCCESS

126 Magruder Street • P.O. Box 6246  
Mississippi State, MS 39762  
[studentsuccess.msstate.edu](http://studentsuccess.msstate.edu)  
662.325.3181

The Center for Student Success works toward the success of all MSU students. The Center promotes student learning and an enriched MSU student experience by providing services, programs, and resources that:

- help students make the transition into university life;
- aid students' decision-making, especially during their freshman year; and
- help students achieve personal and academic progress and growth, targeted toward graduation.

The Center coordinates many well-known MSU programs and offices, including College Ready, the Freshman Year Navigator program, Supplemental Instruction, The Learning Center, and the University Academic Advising Center (UAAC).

### MSU LIBRARIES

*Mitchell Memorial Library*  
395 Hardy Road • P.O. Box 5408  
Mississippi State, MS 39762  
[library.msstate.edu](http://library.msstate.edu) | 662.325.7668

MSU Libraries are at the forefront of research and technology. Whether using Mitchell Memorial Library or one of the satellite libraries, students, faculty, and researchers will find books, journals, newspapers, primary source documents and articles on seemingly every subject imaginable. Through online journals and e-book collections, students can search for the resources and information needed for their research from within the libraries, in the comfort of their home or through the campus Wi-Fi network. Students needing assistance can visit the service desk, send an email, chat with a librarian online, schedule a consultation with a librarian or attend one of the many workshops offered throughout the semester.

The Libraries provide students with a variety of non-traditional services including access to over 150 computers, equipment checkout including laptops, projectors, cameras, phone chargers, and more. Mitchell Library's Digital Media Center provides students with access to 3D printers, 3D scanners, wide-format printing, color printing and virtual and augmented reality equipment.

Additionally, students can conduct research in Special Collection, the Congressional and Political Research Center, as well as explore museums including the Ulysses S. Grant Presidential Library, the Charles H. Templeton Music Museum, and the John Grisham Room.

Satellite libraries provide focused collections for specific colleges and remote campuses. Satellite libraries include the College of Veterinary Medicine Library, the Bob and Kathy Luke Architecture Library, the Gertrude C. Ford Foundation Library in Jackson, MS and the Phil Hardin Foundation Libraries on the MSU-Meridian campuses in Meridian, MS.

MSU Libraries are home to friendly and knowledgeable staff members ready to provide assistance and information.



## THE LEARNING CENTER

267 Allen Hall • P.O. Box 9710  
Mississippi State, MS 39762  
tlc@colled.msstate.edu  
tlc.msstate.edu | 662.325.2957

The Learning Center (TLC) is a service unit whose main mission is helping students improve their academic performances. Center staff members are committed to helping students deal with academic problems in advance, and to recover after they have been academically suspended. Specifically, TLC offers credit courses, tutoring for a variety of subject areas and specific courses, individualized academic assessments and assistance sessions, outreach presentations, and open computer laboratories.

## THE WRITING CENTER

Online Scheduler: [msstate.mywconline.com](http://msstate.mywconline.com)  
[writingcenter.msstate.edu](http://writingcenter.msstate.edu)  
662.325.1045

The Writing Center is dedicated to helping all MSU students develop as writers and critical thinkers. Available online and in person, its staff of writing consultants includes undergraduate and graduate students trained in writing-center theory, practice and research, and faculty members from our writing program. Scheduled 30 and 60 minute consultations, and walk-in appointments are available to all MSU students free of charge. Assistance is provided to writers in a variety of genres, including class

assignments and professional documents and material. During any stage of the composition processes, staff members are available to help with brainstorming, development, and revisions.

## COMPUTER-BASED TESTING SERVICES

Basement of Rice Hall  
180 Magruder • P.O. Box 9747  
Mississippi State, MS 39762  
[testing@saffairs.msstate.edu](mailto:testing@saffairs.msstate.edu)  
[cbt.msstate.edu](http://cbt.msstate.edu) | 662.325.6610

Computer-Based Testing Services administers a variety of computer-based and traditional paper-pencil format standardized exams to both MSU students and members of the general public.

## FRESHMAN-YEAR NAVIGATORS

[freshman.msstate.edu](http://freshman.msstate.edu)

Navigators are MSU students who work through the Center of Student Success with every freshman. Each freshman is assigned a specific navigator that will reach out to their students throughout the year via emails, text messages, phone calls, and one-on-one meetings. Communications are designed to answer questions and locate resources in order to help students succeed in school. Encourage students to contact their Navigator if they need help.

## PATHFINDERS

Social Science Research Center  
P.O. Box 5287  
Mississippi State, Mississippi 39762  
[pathfinders.msstate.edu](http://pathfinders.msstate.edu) | 662.325.7127

For many students, transitioning from high school to college means moving from a relatively controlled and directed environment to one with a great deal of freedom. Success in this new environment requires a well-developed sense of personal responsibility. For many freshmen the first challenge they face is to be personally responsible about attending class regularly. Research at MSU has indicated that freshman with no classes missed four or more times by mid-semester in the fall had a group GPA of 2.8 and a six-year graduation rate of 62%. Freshman with one or more classes in which they had four or more absences had a group GPA of 1.8 and a six-year graduation rate of 34%.

Pathfinders works with freshmen to encourage regular class attendance and also intervenes when a freshman begins missing class. Residence hall assistants meet one-on-one with freshmen reported for missing class. The contact is non-confrontational and emphasizes the need for personal responsibility and talking with their instructor and advisor if they are having difficulty.

## OFFICE OF STUDY ABROAD

116 Allen Hall • P.O. Box 6144  
Mississippi State, MS 39762  
[studyabroad.msstate.edu](http://studyabroad.msstate.edu)  
662.325.8929

The Office of Study Abroad currently offers more than 1,000 educational experiences in over 80 different countries. All undergraduate and graduate students may earn academic credit towards their degrees by participating in MSU affiliated programs.

Knowledge of a foreign language is not required, and courses can be selected to meet the requirements of any academic major or minor. Costs vary, depending on location, length, and program type, but financial aid and scholarships are available.



# JUDY AND BOBBY SHACKOULS HONORS COLLEGE

C210, Griffis Hall • P.O. Box EH  
Mississippi State, MS 39762  
shackoulshc@honors.msstate.edu  
honors.msstate.edu | 662.325.2522

Academically talented Mississippi State students seeking to enhance and enrich their higher education experience should join the university's Shackouls Honors College. While the college enrolls more than 1,700 students, honors classes typically are limited to no more than 20. As a result, students receive individualized instruction from faculty members who challenge them to explore their full potentials.

Some advantages of being part of the Shackouls Honors College:

- All Honors freshmen typically live together in Griffis and Nunnelee halls, where they are encouraged to academically excel while enjoying the benefits of a dynamic social life. Both feature state of the art classrooms. Griffis is home to college offices, and both halls are located in the Zacharias Village.
- Freedom to explore and be challenged in small classes taught by top professors.
- Working directly with research faculty members.
- Individualized mentoring and assistance with applications for national and international fellowships and awards.
- A variety of global adventures in, among other locations, England, Scotland, Ireland, Australia, Jamaica, Ecuador, Italy, and Spain.
- Opportunities to represent the college's student body and hone leadership skills by service on the Honors Council.
- Opportunities to give back to society through community service programs.
- Afforded priority registration status.
- Honors Diploma and honors distinction on transcripts.

## WHAT ARE SOME TIPS TO HELP MY STUDENT SUCCEED IN CLASS?

Most students who exhibit poor academic performance and/or withdraw from MSU find themselves having academic difficulties very early during their first semester.

The most effective steps that students can take to increase their chances of success in college include:

- Go to class. Students should not miss classes, even during the first days of the semester.
- If a class is missed, the instructor should be notified and the absence explained.
- Find out what is expected and how performance will be evaluated.
- Meet with instructors if any material or requirements are unclear or confusing.
- Most situations or requests are covered by one or more MSU policies.
- Most MSU policies may be found under this web address: **policies.msstate.edu**
- Students should review policies early in their academic career and consult them when questions arise.

# IMPORTANT DATES DURING FALL 2020

## AUGUST

**1** Deadline for payment in full or enrollment in payment plan

**17** New freshmen and transfer student orientation

**18** Classes begin

**24 - October 23** Apply online via myState for December 2020 degree - \$50 fee

**24** Last day to drop a course without a grade (5th class day)

**25** Last day to register or add a course (6th class day) 8:00 a.m.; Last day to request undergraduate academic forgiveness via myState 5:00 p.m.

**27** Fall Convocation

## SEPTEMBER

**7** Labor Day Holiday - no classes scheduled

**17** Deadline for undergraduate students receiving incomplete grades in a previous semester to submit the coursework.

**29** First progress grade reporting deadline (30th class day)

## OCTOBER

**7** Mid point of semester; Last day to drop a course with a "W" grade (36th class day) 5:00 p.m.

**8 & 9** Fall Break - no classes scheduled (subject to change)

**23** Last day to apply for December 2020 degree via myState - \$50 fee; Second progress grade reporting deadline (end of week 10)

**24 - December 1** Late December 2020 degree application via myState - \$50 fee plus \$100 late fee

**26 - November 6** Faculty advising for pre registration (Some departments begin advising earlier)

## NOVEMBER

**9 - 20** Pre registration period for spring semester

**13** Last day to withdraw from University (ten days of classes remaining); Progress grade reporting closes

**25 - 27** Thanksgiving holiday - no classes scheduled

**30** Classes resume

## DECEMBER

**1** Classes end; Deadline to apply for December 2020 degree via myState - \$50 fee plus \$100 late fee

**2 & 4** Reading Days (No mandatory class assignments, requirements, meetings. Second Reading Day due to high school football championships held on campus.)

**3** Final examinations

**5** Make up day (if needed)

**7 - 10** Final examinations

**10** MSU Meridian Commencement 11:00 a.m. MSU Riley Center

**11** Last day for December 2020 degree applicants to pay account balance 3:00 p.m.

Starkville Campus Commencement 9:30 a.m.

(Graduates march at 9:00 a.m.)

- College of Architecture, Art and Design
- College of Arts and Sciences
- College of Education
- University Studies (C2C)

Starkville Campus Commencement 3:30 p.m.

(Graduates march at 3:00 p.m.)

- College of Agriculture & Life Sciences
- College of Business
- Bagley College of Engineering
- College of Forest Resources
- College of Veterinary Medicine

**14** Final Grades Due 10:00 a.m.

**23 - January 1** Winter Holidays

*All deadlines are at midnight unless otherwise stated. All dates and deadlines are subject to change. Visit [registrar.msstate.edu](http://registrar.msstate.edu) for the most current calendar.*

# STUDENT HONOR CODE

YMCA • 175 Lee Boulevard • PO Box DS  
Mississippi State, MS 39762  
[studenthonorcode@saffairs.msstate.edu](mailto:studenthonorcode@saffairs.msstate.edu)  
[honorcode.msstate.edu](http://honorcode.msstate.edu) | 662.325.9151

The purpose of the Student Honor Code is to promote the highest standards of integrity and honor for MSU students both inside and outside the classroom. The code reads: "Academic dishonesty is a corrosive force in the academic life of a university. It jeopardizes the quality of education and depreciates the genuine achievements of others."

Each student enrolling in the institution agrees to abide by the honor code by declaring "As a Mississippi State University student I will conduct myself with honor and integrity at all times. I will not lie, cheat or steal, nor will I accept the actions of those who do."

The Student Honor Code Office leads the university's efforts to promote academic integrity, as well as reduce academic misconduct. In the process, the office works to foster an environment that promotes fairness, personal responsibility and integrity. The office's core functions include:

- Administering the honor code while ensuring the principles of due process.
- Providing assistance to students accused of violations.
- Assisting faculty members that suspect an academic misconduct has occurred.
- Serving as the central office responsible for maintaining records and coordinating communication, prevention, training, remediation and adjudication efforts for all cases of academic misconduct.
- Monitoring all relevant data pertaining to academic integrity and dishonesty.
- Assessing effectiveness of intervention strategies designed to promote academic integrity.
- Serving as a resource and consultant to faculty, students, staff, and parents regarding honor code expectations.
- Coordinating campus wide programs designed to foster a culture of honesty and integrity.

Students may assist the honor code office by serving on the Student Honor Code Council or volunteering with the Student Honor Code Examination Proctoring Program.

Members of the honor code office staff are devoted to making a positive impact in the lives of students. Believing that values associated with academic integrity are vital to higher education and society, they welcome opportunities to speak with faculty members, classes, student organizations, parents and individuals about the honor code.







# MONEY MATTERS

Financial Aid .....	43
Account Services .....	46
ID Card .....	47
Banks .....	48

A hand is shown in the upper right corner, placing a coin on top of a stack of coins. Below it are four stacks of coins of increasing height from left to right. The background is a soft, out-of-focus grey.

# MONEY MATTERS

Mississippi State understands higher education involves a major financial commitment. Here are resources to help explain the ins and outs of some important topics, including scholarships, loans, grants and general banking information.

# FINANCIAL AID: A QUICK COURSE

## FINANCIAL AID

Garner Hall • P.O. Box 6035  
Mississippi State, MS 39762  
[financialaid@msstate.edu](mailto:financialaid@msstate.edu)  
[sfa.msstate.edu](http://sfa.msstate.edu) | 662.325.2450

Financial assistance to help pay for higher education comes primarily in the following forms:

- Grants and scholarships that don't have to be repaid.
- Loans, borrowed money that must be paid back.
- Federal Work-Study program to help cover expenses besides tuition and room and board, including books, supplies, transportation, etc.

Also, MSU's Center for America's Veterans was created to assist students that are current or former members of the military or their dependents. For complete information about veteran and military education benefits, contact the center at 662.325.6719 or [veterans.msstate.edu](http://veterans.msstate.edu).

## SCHOLARSHIPS

Students must be admitted to MSU in order to apply for scholarships. Once admitted, students should log in to their myState account, then complete, save, and submit the General Scholarship Application. After submitting this general application, additional opportunities may be recommended in your myState account based on your test scores, GPA, leadership and service, and applicant record. More opportunities, like departmental scholarships, may become available over time.



## GRANTS

Grants provided to students by federal, state and institutional organizations are awarded on the basis of a family's financial need. The State of Mississippi provides several for state residents not based on financial need and in amounts that may vary each year. To apply each year:

- Fill out the Free Application for Federal Student Aid form.
- Mississippi resident students also should complete the online application at [msfinancialaid.org](http://msfinancialaid.org).

Other sources of scholarships and financial assistance may be available through hometown clubs, churches and community organizations.

## LOANS

Major federal student loans at MSU include:

- Federal Direct Stafford Loans (subsidized, based on financial need; unsubsidized, not based on financial need)
- Federal Direct PLUS Loan (credit based loan program for a dependent student's parents.)

On some loans, students may choose not to make payments while enrolled at least half-time. Student borrowers must start repaying loans, however, after leaving school or dropping below half-time enrollment status. Students may choose to pay interest only while in school on the Direct Unsubsidized Stafford loan. Students qualifying for a loan will find out through the award letter. After the offer is accepted, completion of additional forms will be required. The award letter and MSU Student Financial Aid website at [sfa.msstate.edu](http://sfa.msstate.edu) will provide details.

## WORK-STUDY AND STUDENT JOBS

Work-study and student jobs taking place part-time on campus are additional ways to help offset educational expenses. Some tips here include:

- A parent and student should submit FAFSAs early.
- Any amount for which the student qualifies will be indicated in the award letter and is the maximum amount that may be earned through the Federal Work-Study Program during the school year.
- A typical work week usually involves 10-15 hours.
- Overtime shouldn't be considered since a student cannot earn more than the amount listed in the award letter.
- Since paychecks are issued semi-monthly, students should ensure the money goes to good use (for instance, textbooks instead of snacks.)
- Because it covers hours actually worked during the previous pay period, the semi-monthly paycheck will not be available at the beginning of the semester for tuition and other charges.
- Within the first three work days, a student must provide the employing office with an original passport, Social Security card or birth certificate, along with the student ID card/or driver's license.

For details on grants, loans and work study, go to:  
[sfa.msstate.edu](http://sfa.msstate.edu).

## HOW TO APPLY FOR AID

### COMPLETE THE 2020-21 FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)

To apply for federal and state financial aid, first complete the 2020-21 Free Application for Federal Student Aid, the primary form for all types of federal aid, as well as some state and institutional aids. The steps to complete the FAFSA include:

- Both parent and student will need to use their 2018 federal tax return information when completing the 2020-21 FAFSA. It is highly recommended that parents

and students use the IRS Data Retrieval Tool (DTR) when completing the income section on the DTR.

- Before beginning the FAFSA, go to [fsaid.ed.gov/npas/index.htm](http://fsaid.ed.gov/npas/index.htm) and create a U.S. Department of Education Federal Student Aid identification. (Because the FSA ID is used as an electronic signature on the FAFSA, both student and parent must apply for an FSA ID.)
- Once the FSA IDs are received, go to [fafsa.ed.gov](http://fafsa.ed.gov) and complete the 2020-21 FAFSA.
- After completing the FAFSA, both parent and student will be asked to input each FSA ID.
- Once the electronic signatures are accepted, the student will receive a confirmation number.
- Mississippi State will receive an electronic copy of the student's FAFSA within seven business days.
- Regularly check the student myState account for FAFSA updates.

To receive maximum consideration for financial aid, it is critical for parents and students to submit the FAFSA and any required supporting documentation on or before April 1, 2020. The earlier a student submits the documents, the better chances he or she will have for available grants and work-study opportunities.

### IMPORTANT FACTS ABOUT FAFSA

Remember that some federal supplemental grants, state grants such as H.E.L.P. and institutional grants have limited funding and may be depleted by the time late applications are received. If the deadline is missed, any financial aid for which the student does qualify may not be finalized by the time classes start in the fall.

The Federal School Code is **002423** when listing Mississippi State University as the institution to receive the FAFSA results.

The student is responsible for periodically checking the FAFSA website regarding the application status or processing problems notifications. Status checks may be made 24 hours a day, seven days a week through myState using the MSU NetID and NetPassword.

Once admitted to MSU and after FAFSA results and other

required documents have been received, MSU's Student Financial Aid Department will determine the student's eligibility for aid and process an award. The student will be prompted by letter and/or e-mail to complete the online MSU Award Notification Letter.

## STATE AID

Student aid from the State of Mississippi is for Mississippi residents only. (ex. Mississippi Resident Tuition Assistance Grant, Mississippi Eminent Scholars Grant, William Winter Teacher Scholar Program, Nissan Scholarship Program (March 1 deadline), H.E.L.P. Program.) Complete the application as soon as possible after October 1 each year for the coming school year with application deadlines of March 31 and September 15. Apply online at [msfinancialaid.org](http://msfinancialaid.org).

Students must earn 15 hours to be eligible for the following state aid programs:

- Higher Education Legislative Plan for Needy Students Scholarship (HELP)
- Mississippi Resident Tuition Assistance Grant (MTAG)
- Mississippi Eminent Scholars Grant (MESG)
- Law Enforcement Officers and Firemen Scholarship (LAW)
- Teacher Education Scholars Forgivable Loan (TES)
- William Winter Teacher and Alternate Route Teacher Forgivable Loan (WWTS/WWAR)

The Mississippi Office of Student Financial Aid in Jackson will communicate with Mississippi students that submit an online state-aid application regarding proof of residency documentation, other required documents and state aid award amounts. For additional information, telephone 1.800.327.2980.

## FINALIZE THE AWARD

Entering students will receive an "Informational" award notification that will display initial awards that have been processed. The award recipient will be directed to myState to log in using his or her MSU NetID and NetPassword. The final step involves accepting or declining the awards and completing the online Supplemental Information Form.

## RECEIVING FINANCIAL AID

Even after completing all FAFSA paperwork and receiving an award notice, a student is not yet done with the financial aid process. Some final steps include:

- A requirement for first-time recipients of a federal student loan to complete online entrance counseling that basically outlines what the loan is meant for and responsibilities the student now has to manage the account. After logging onto [sfa.msstate.edu](http://sfa.msstate.edu), the student should click on "resources," then the link to the "Stafford Entrance Loan Counseling" at the bottom of that page.
- For first-time students borrowing with a Federal Direct Stafford Loan, there is a requirement to complete and submit a Master Promissory Note. Parents may also be required to complete a similar form for the Federal Direct PLUS Loan.
- Grant, scholarship, and loan funds typically are available at the beginning of each semester. As mentioned previously, work-study funds are earned and students **are paid twice per month for the hours** actually worked during the previous pay period.

## LOSS OF AID AWARDS

To keep from losing some aid awards, a student must maintain satisfactory academic progress and meet other renewal guidelines. In addition to maintaining a minimum grade-point average, this would include not withdrawing from too many classes and passing a minimum number of courses.

Students receiving financial aid who withdraw or drop courses during a semester may have to repay funds already received. In some cases, educational award funding from external sources, other than those shown in the award letter, may cause what is known as an "over award" that results in a reduction or cancellation of federal, state or institutional awards previously provided.

# ACCOUNT SERVICES

158 Garner Hall • P.O. Box 5328  
Mississippi State, MS 39762  
[paymybill.msstate.edu](mailto:paymybill.msstate.edu)  
[studentaccounts@msstate.edu](mailto:studentaccounts@msstate.edu) • 662.325.2071

## TUITION AND REQUIRED FEES

Tuition is the basic, comprehensive, multi-purpose charge all students must pay as a condition for enrollment. Tuition and required fees cover the costs of education, as well as some student services and facility operations. To view current tuition and fee rates, visit [paymybill.msstate.edu](http://paymybill.msstate.edu).

## ACCOUNT BILLING

MSU provides a consolidated, online billing statement around the 15<sup>th</sup> of each month, with a payment due date of the 1<sup>st</sup> of the following month. Payment due dates for each term:

- Fall Term: August 1
- Spring Term: January 1
- Summer Term: June 1

**IMPORTANT:** Before classes begin, students must pay the full balance on their account (net of aid), or be enrolled in a payment plan. Otherwise, their class schedule will be subject to cancellation.



## QUIKPAY® - AUTHORIZED PAYERS

QuikPAY® is an online service that allows students to make payments, enroll in a payment plan, review their monthly billing statement, and review their account transactions. The QuikPAY® system is available 24/7/365.

QuikPAY® allows students to authorize a payer (usually a parent) to access account information and make payments on their behalf. Students must initiate the process, and the authorized payer will complete the process. When complete, the authorized payer will have a login name and password, and be able to access the system directly at [quikpayasp.com/msstate/studentaccounts/authorized.do](http://quikpayasp.com/msstate/studentaccounts/authorized.do).

## QUIKPAY® - MAKING PAYMENTS

To make a payment, log in to the QuikPAY® system, select "View and Pay Accounts", and then select "Payment Method". You may select credit card, e-check or Flywire (international payments). Students and authorized payers may save a profile of their credit/debit card and e-check information for future use. In addition to monthly email notifications, you may receive billing statement notifications via SMS text messaging by updating "User Preferences" in the QuikPAY® system.

## ACCOUNT REFUNDS

Student refunds are issued in one of two ways.

**e-Refund** (Direct Deposit) to a student's checking or savings account. This is the preferred refund method because it is fast, safe, and easy to set-up. e-Refunds are processed on a daily basis. A confirmation email will be sent to your student's [msstate.edu](mailto:msstate.edu) email address. Bank account information must be updated whenever an account change has been made. Failure to update this information may result in a delay of your student's e-Refund.

**Paper check** refunds are processed weekly. Checks are mailed to the student's home address on file with the university.

## HOW/WHEN IS FINANCIAL AID APPLIED TO MY ACCOUNT?

Financial aid is applied to the student account as soon as it is available in the system. Financial aid will be presented in one of two ways: (1) Pending or (2) Received.

Pending financial aid refers to aid that is still being processed, but it is far enough along that we take it into consideration when computing the amount owed on the student account. Pending aid is displayed separately on the student billing statement and in the QuikPAY® system.

Once pending aid has been completely processed, it will be disbursed to the student's account. Once disbursed, it will be displayed as a received payment on the billing statement and in the QuikPAY® system.

**IMPORTANT:** If pending aid is cancelled or expires, the account balance will increase by the amount of the canceled/expired aid. Payment of account balances previously covered by cancelled/expired aid will be due by the first day of the following month.

## WHAT IS A 1098T TAX FORM AND WHERE CAN I GET ONE?

Internal Revenue Service (IRS) 1098T forms report the amount of payments applicable to qualified enrollment related charges and/or scholarships and grants applied to a student's account within the reporting calendar year. Students may access this information through the MSU myState portal by selecting the "Tax Relief Act Information" link or access their official 1098T form by logging in to [heartland.ecsi.net](http://heartland.ecsi.net). Paper forms are also mailed by January 31 of each year to the student's home address on file. For more information about 1098T forms, visit [paymybill.msstate.edu](http://paymybill.msstate.edu).



## MSU ID CARD

All MSU students may obtain their official university identification card through the Campus Card Office in 108 Allen Hall. The card should be carried at all times since it is required for a variety of important services, including meal plans, residence hall access, admissions to certain athletic events, attendance tracking, and accessing MSU accounts with Account Services.

## WHAT HAPPENS IF A STUDENT LOSES HIS OR HER UNIVERSITY ID CARD?

When an MSU ID card is lost or stolen, a student should immediately report it by contacting the Campus Card Office at 662.325.3387 or, after business hours, the MSU Police Department at 662.325.2121. The MSU ID card will then be deactivated and become useless to anyone. To obtain a new MSU ID card, visit the Campus Card Office as soon as possible in 108 Allen Hall. A replacement fee will be charged.

## LOCAL BANKS

### HOW CAN I MAKE A PAYMENT?

Information regarding payment and payment plans can be viewed at [paymybill.msstate.edu](http://paymybill.msstate.edu). All payments to MSU require a student's NetID or MSU ID number. Payments are accepted as follows:

- **Online through QuikPAY®:** e check and credit/debit cards (MasterCard, Discover, American Express, and Visa)  
Note: Credit/debit card payments are assessed an additional 2.7% service/convenience fee and are accepted online only. e Checks are free of any additional fees.
- **In person at Garner Hall:** cash, check, and money order
- **Mail:** check and money order
- **Telephone:** e check

Contact and Mailing Information:

### ACCOUNT SERVICES

158 Garner Hall • P.O. Box 5328  
Mississippi State, MS 39762-5328  
662.325.2071

### PAYMENT PLANS

MSU is pleased to offer payment plans that will allow you to pay tuition, residence hall fees, meal plans and other expenses through monthly installments.

While Starkville is home to a number of financial institutions regularly serving the Mississippi State student body, many naturally may be hesitant to cash out-of-town checks because of the city's large transient population. Without a local account, university students may have difficulty cashing a check, just as their parents can have a challenge when seeking to transfer money to their student.

For this reason, it is recommended that MSU students open a local account for convenience in handling banking matters. The list of Starkville financial institutions main branches include:

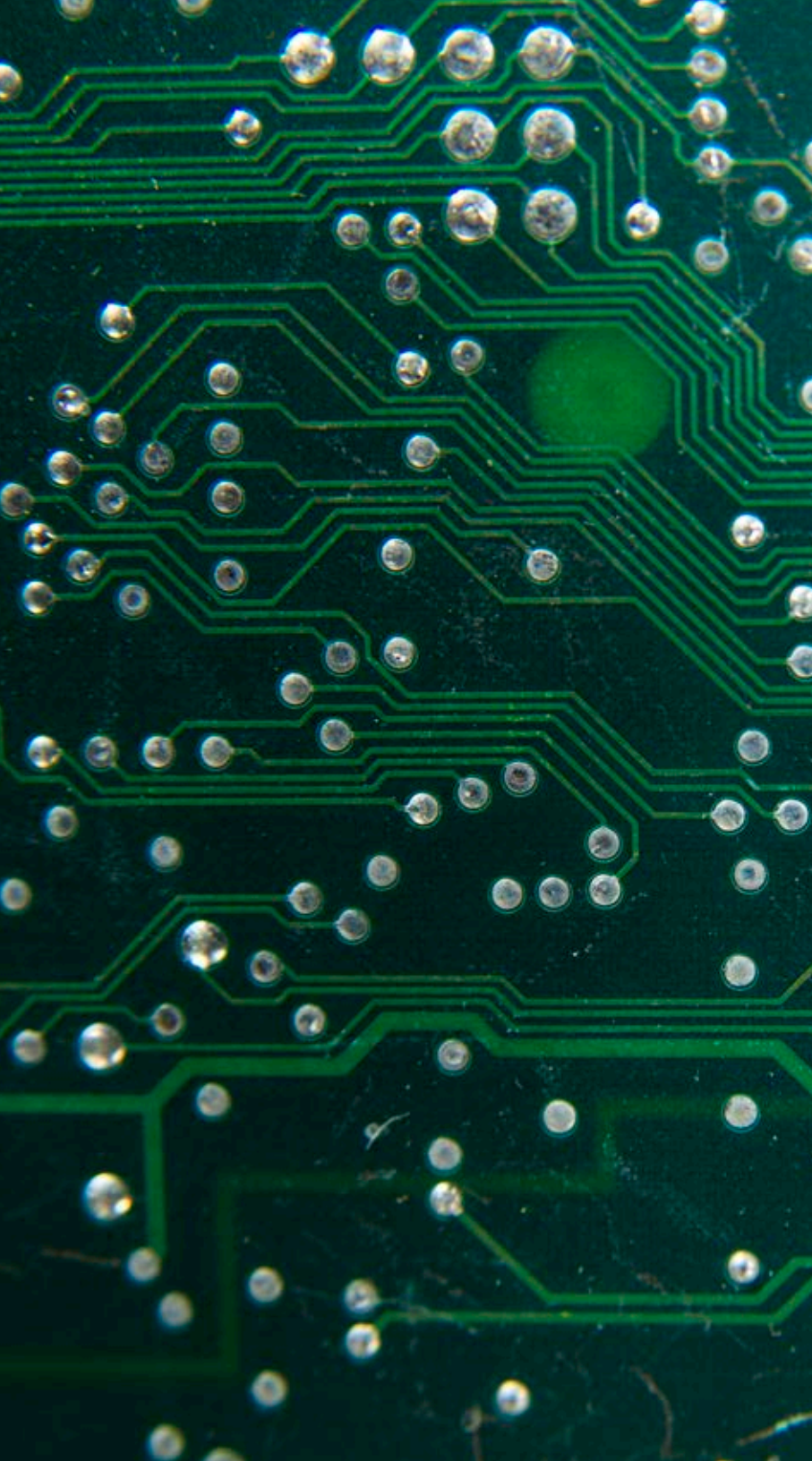
**BANCORPSOUTH** | 400 University Drive | 662.323.9393  
**BANK OF COMMERCE** | 315 University Drive | 662.324.0001  
**BANKFIRST FINANCIAL SERVICES** | 101 Russell Street | 662.323.9599  
**CADENCE BANK** | 301 East Main Street | 662.323.1341  
**CB&S BANK** | 303 Highway 12 West | 662.324.4864  
**THE CITIZENS BANK OF PHILADELPHIA** | 201 Highway 12 West | 662.323.1420  
**MISSISSIPPI LAND BANK** | 972 Highway 12 East | 662.323.8150  
**REGIONS BANK** | 300 University Drive | 662.323.5661  
**RENASANT BANK** | 500 East Lampkin Street | 662.323.3950  
**STATEWIDE FEDERAL CREDIT UNION** | 3333 Highway 12 West | 662.323.5020  
**TRUSTMARK** | 128 Highway 12 West | 662.324.4888

Students needing cash while on campus should be aware that several automated teller machines are located on the Colvard Student Union's first floor. Banks with ATMs at MSU include:

**Cadence | Renasant | Regions | Trustmark | BancorpSouth**







# COMPUTER RESOURCES

Safe Computing Tips .....	49
Personal Computers .....	49
Software, Credentials, & Connectivity .....	50
ITS Service Desk.....	52

# COMPUTER RESOURCES

The mission of Information Technology Services (ITS) is to enable learning, research, and service in a modern information technology environment.



## SAFE COMPUTING TIPS

- Use strong, hard to guess passwords and NEVER share NetPasswords!
- Duo, MSU's Two Factor Authentication, is required for MSU students. For more information go to [2fa.msstate.edu](https://2fa.msstate.edu).
- Use anti virus and anti spyware software that is updated regularly.
- Configure computers to receive automatic updates.
- Download software only from trusted sources after reading terms and conditions.
- Understand that unauthorized downloading or sharing of copyrighted materials such as music and movies is illegal and organizations such as the RIAA and MPAA vigorously pursue violators. For more information see [filesharing.msstate.edu](https://filesharing.msstate.edu).
- While social networking sites such as Facebook and Twitter have their place, students should exercise caution when posting information of a personal or sensitive nature on such sites. Always think before posting because that information will likely remain on the Internet for a long time.

## PERSONAL COMPUTERS

### INFORMATION TECHNOLOGY SERVICES

117 Allen Hall • P.O. Box 9697  
Mississippi State, MS 39762  
[servicedesk@msstate.edu](mailto:servicedesk@msstate.edu)  
[its.msstate.edu](http://its.msstate.edu)  
662.325.0631 | 888-398-6394

Certain colleges and departments at MSU require their students to own a personal computer. Students who do not own a computer may take advantage of several university open-access computer labs. Some departments and colleges require or recommend specific hardware and software that may vary from the university baseline specifications. Students in the academic units listed below should check the corresponding college or department for recommended computer specifications and guidelines:

- Adkerson School of Accountancy
- Bagley College of Engineering
- College of Business
- Communication
- Landscape Architecture
- School of Architecture
- Interior Design Program
- College of Veterinary Medicine

A student in a college or department other than the ones listed above should follow the minimum specifications for desktop and laptop computers at [servicedesk.msstate.edu/computer/studentspecs](https://servicedesk.msstate.edu/computer/studentspecs).

### LAPTOP MINIMUM SPECIFICATIONS:

**Processor:** Intel Core i5 or equivalent  
**Memory:** 8 GB  
**Disk storage:** 250 GB Solid State Drive (SSD)  
**Network connectivity:** 10/100/1000 BaseT Ethernet and/or 802.11 a/g/n/ac wireless  
**Other external ports:** USB  
**Warranty:** three-year on-site manufacturer's warranty.  
**Operating system (64-bit):** Microsoft Windows 10 or macOS 10.15 (Catalina)

### DESKTOP MINIMUM SPECIFICATIONS:

**Processor:** Intel Core i5 or equivalent  
**Memory:** 8 GB  
**Disk storage:** 250 GB Solid State Drive (SSD)  
DVD-RW/CD-RW drive  
**Network connectivity:** 10/100/1000 BaseT Ethernet  
**Warranty:** three-year on-site manufacturer's warranty  
**Operating system (64-bit):** Microsoft Windows 10 or macOS 10.15 (Catalina)



## SOFTWARE

MSU policy requires that all computers accessing the University network have anti-virus software installed. There are several anti-virus applications available at no cost for student use. Windows Defender is the anti-virus application included with the Windows operating system. Cisco Immune is another anti-virus option for Windows computers and is free for personal use. Sophos Home Free, also free for personal use, has both Windows and Mac versions.

Students may download software such as Microsoft Office, SPSS, SAS, Autocad, and others at no cost from [servicedesk.msstate.edu/software](https://msstate.edu/software). In addition, students may download Microsoft Windows 10 Education Operating System at no cost from OnTheHub at [msstate.onthehub.com](https://msstate.onthehub.com). Other discounted software is available to students through Barnes & Noble's campus e-store at [thinkEDU.com/BN](https://thinkEDU.com/BN).

## NETWORK CREDENTIALS

### NetID

Each MSU student is issued a unique electronic network identifier, or NetID, which is used to access a variety of MSU information technology systems and services on the campus network.

### NetPassword

A NetPassword is used in conjunction with a NetID when logging in to MSU information technology systems and services. The NetPassword website, [netpassword.msstate.edu](https://netpassword.msstate.edu), is used to:

- Set an initial NetPassword prior to logging in to MSU information technology systems and services for the first time
- Change a NetPassword periodically to keep it secure
- Reset a forgotten NetPassword

### Duo

Duo is MSU's two-factor authentication, 2FA, application which adds another layer of security when logging in to MSU information technology systems and services. The first factor required to login is something you know, i.e. your NetID/NetPassword. The second factor is something you have, typically your smartphone or tablet. Therefore, even if a hacker is able to get your NetID/NetPassword, they should not be able to login to your account because they do not have your second factor. For more information visit [2fa.msstate.edu](https://2fa.msstate.edu).

### MSU ID Card

The MSU ID card is key to accessing goods and services, including MoneyMate, meal plans, residence hall door access, sporting events and electronic class attendance.

## NETWORK CONNECTIVITY

Access to the MSU network and all its resources is provided via wired Ethernet ports in all major buildings and residence halls and by comprehensive wireless coverage. Students with a laptop are encouraged to have the necessary hardware for both wired and wireless connectivity. Although wireless access is convenient, a wired connection is significantly faster and more reliable. Residence halls have high-speed Ethernet ports. Each port can accommodate a single computer. To take advantage of this high-speed network connection, students must have an Ethernet adapter in their computer and an Ethernet patch cable. This cable, which is not the same as a phone cord, connects the Ethernet adapter in the computer to one of the room's Ethernet ports.

## Wireless Network Connectivity

Full 802.11 a/g/n/ac wireless network coverage is available. Instructions on configuring a laptop for the MSU wireless network, eduroam, are available on the ITS website at [servicedesk.msstate.edu/eduroam](http://servicedesk.msstate.edu/eduroam). Also, alternative wireless network authentication methods are available for consumer devices, such as gaming consoles, in residence halls. Instructions on configuring consumer devices for the MSU wireless network are available on the ITS Service Desk website.

## Network Quarantine

At times, it becomes necessary to isolate a computer from the campus network in order to protect the integrity of the network. This typically happens when a computer is infected with a virus or is used for illegal sharing of music or movies. Students whose machines are quarantined are presented with a description of the problem when they try to use the network and are typically given the opportunity to fix the problem themselves. Repeat offences or violations of a severe nature can result in a referral to the Dean of Students' Office. Organizations such as the Recording Industry Association of America and the Motion Picture Association of America spend a great deal of effort in the investigation of music and movie piracy and students are cautioned to avoid such illegal activities.

## myState

myState, MSU's web portal, offers single sign-on access to systems and services such as Banner, Canvas, eForms, and information security training. myState is available at [my.msstate.edu](http://my.msstate.edu) or through the myState link located in the upper right portion of the MSU home page, [msstate.edu](http://msstate.edu).

## myState Mobile

The myState Mobile app is available at no cost for both iOS and Android devices. The app provides access to general information such as campus maps and directions, shuttle routes, and the campus directory. Students may log in to the app with their NetID and NetPassword to gain access to additional information and services such as class schedules, grades, account balances, and payment options. The myState mobile app is available from the Apple App Store and the Google Play Store.

## myBanner

myBanner allows students access to a number of services including registration, academic records, financial aid and scholarship information, account information, enrollment verification, and personal information. myBanner is available within the myState portal by selecting the Banner page from sidebar menu. The myState portal sidebar menu is available by clicking the menu icon in the upper left portion of the browser window.

## Canvas

Canvas is the learning management system (LMS) used in the delivery of online instruction at MSU. Canvas is accessed through the myState portal by selecting the Classroom page from the sidebar menu or by going to [canvas.msstate.edu](http://canvas.msstate.edu).

## Canvas Student Mobile App

The Canvas Student Mobile app allows access to Canvas courses from mobile devices. The app allows students to view grades and course content, submit assignments, keep track of course work, send and receive messages, post to discussion groups, and watch videos. The app is available at no cost for iOS and Android devices from the Apple App Store and the Google Play Store.

## Parent Portal

Students can give parents and others access to view a summary of their academic information including class schedule, grades, absences, account balance, financial aid, and meal plan use. To grant someone access to the Parent Portal, click the F.E.R.P.A. Release & Parent Portal Access link in the Academic Records drop-down menu under myBanner for Students on the Banner page in the myState portal.

## Microsoft O365 - Student Email

The university assigns every student an official e-mail address of [netid@msstate.edu](mailto:netid@msstate.edu) and uses this e-mail address for official communication with students. It is important that students regularly check their Microsoft O365 email and maintain it in good working order. To access Microsoft O365, select Microsoft O365 from the sidebar menu of the myState portal or browse to [o365.msstate.edu](http://o365.msstate.edu).



# JUMP START FOR NEW STUDENTS

## Open Computer Labs

Open computer labs are available for student use in Griffis Hall, Mitchell Memorial Library, and the Learning Center. These open labs have both Mac and Windows computers, as well as laser printers. Charges for printing are automatically assessed and posted to the student's Banner account. Rates for printing, as well as operating hours and other information, can be found at [servicedesk.msstate.edu/labs](http://servicedesk.msstate.edu/labs).

## ITS SERVICE DESK

108 Allen Hall • P.O. Box 9697  
Mississippi State, MS 39762  
[servicedesk@msstate.edu](mailto:servicedesk@msstate.edu)  
[servicedesk.msstate.edu](http://servicedesk.msstate.edu)  
662.325.0631 | 888.398.6394

The ITS Service Desk, located in 108 Allen Hall, is available to assist students with computer or network problems.

Hours of operation are:

- Sunday 1 p.m. - 10 p.m.  
(midnight by phone)
- Monday - Thursday 8 a.m. - 10 p.m.  
(midnight by phone)
- Friday 8 a.m. - 5 p.m.

When reporting a problem, please include as much information as possible.

- Set your initial NetPassword. Use a hard to guess password, don't share it with anyone, and don't use it elsewhere on the internet.
- Verify registration of your mobile devices in Duo at [2fa.msstate.edu](http://2fa.msstate.edu).
- Obtain an MSU ID card.
- Connect to the eduroam wireless network using your [netid@msstate.edu](mailto:netid@msstate.edu) and NetPassword.
- Update online directory information such as your Maroon Alert cell phone number and choose which directory information other students can see.
- Verify operating system and browser patches are being automatically installed.
- Verify anti virus software is installed and up to date.
- Download the myState Mobile and Canvas Student apps.
- Grant Parent Portal access as appropriate.
- Never open email attachments from unknown people/senders and look out for potential phishing and scams.
- Be cautious of ALL requests for personal information.
- Visit only trustworthy web sites and be alert for web sites that try to imitate MSU resources or solicit personal information.
- Visit [filesharing.msstate.edu](http://filesharing.msstate.edu) to understand the consequences of illegally sharing copyrighted materials such as movies and music.
- Be careful about what you post on social media.
- Make regular backup copies of data, especially if essential to school or work.
- Never leave a laptop or mobile device unattended in a public setting.
- ITS will NEVER ask for your NetPassword, be cautious of anyone who does.
- The ITS Service Desk is available to answer questions and assist as needed.





# CAREER PLANNING

The Career Center.....	53
Services and Events .....	54
Career Plan.....	55
Parental Assistance .....	56
Co op and Internships .....	57

A photograph of two women at a career center table. The woman on the right, wearing a grey cardigan, is pointing at a laptop screen. The woman on the left, wearing a dark blazer, is looking at the laptop. The table is covered with a blue cloth and has various items on it, including a laptop, a blue cup, a clipboard, and some papers. In the background, there are other people and a sign that says "MEN".

# THE CAREER CENTER

Mississippi State students are encouraged to visit the Career Center early and often during their time on campus. Career Center liaisons regularly provide assistance in choosing an academic major, drafting and polishing resumes, locating internships and preparing to land that first job after graduation, and everything in between!



# THE CAREER CENTER



300 Montgomery Hall • P.O. Box P  
Mississippi State, MS 39762  
[career@career.msstate.edu](mailto:career@career.msstate.edu)  
[career.msstate.edu](http://career.msstate.edu) | 662.325.3344

## CHOOSING OR CHANGING A MAJOR

Eighty percent of students entering higher education admit uncertainty about the academic area in which they wish to major—sometimes, even after having declared one. As proof, consider that 50 percent will change their major at least once before graduation; some, several times. Should your student either be undecided about or considering changing a major, the following strategies may help.

## ENCOURAGE YOUR STUDENT TO GET TO KNOW THE MAJORS AT MSU

Begin by briefly surveying the list of all MSU majors, including degree requirements and course descriptions, found at [catalog.msstate.edu](http://catalog.msstate.edu).

## MAKE SURE THEY TALK TO PEOPLE "IN THE KNOW"

Talk to people "in the know." Every major has an academic advisor or undergraduate coordinator who can answer questions about degree offerings and requirements. Coordinators also have names of graduating seniors who will share their firsthand knowledge of a particular course of study.

## ADVISE YOUR STUDENT TO TAKE CAREER ASSESSMENTS

Take advantage of several career assessments available at the Career Center to help gain a better focus on major options based on individual interests, personality and related factors.

## SUGGEST THAT YOUR STUDENT MEET WITH A CAREER CENTER LIAISON

While at the center, ask to meet with a career liaison. These staff members are available throughout the school year to provide guidance in navigating the entire process.

# CAREER CENTER SERVICES AND EVENTS

## CONNECTIONS

Connections, the Career Center portal, is designed to connect students to employers, job opportunities and career related events. After logging in your student may:

- Search for part-time, full-time, internship, federal work-study and student worker postings
- Schedule campus interviews
- Post resumes and research employers
- Keep up with upcoming dates and related details about campus career fairs and information sessions

## ON-CAMPUS INTERVIEWING

During set days each fall and spring semester, more than 1,500 job interviews are scheduled through the Career Center's Connection portal for any student, not just those nearing graduation. Students seeking full-time, part-time, internship and cooperative education opportunities are invited to participate.

## CAREER-PLANNING CLASSES

Career-planning classes are available for undecided students. COE 1323/ Academic and Career Planning is a three-credit-hour course providing a step-by-step approach for choosing a major. Focusing on career assessments, major and career research and informational interviews, the class can provide important tools for making the best possible decision.

## CAREER CENTER EVENTS

Career Center events take place each semester, all designed to provide students with the opportunity to interact and network with potential employers, as well as representatives of graduate schools and other organizations. Major events include:

- Career Expo
- Cooperative Education (Co-Op) Interview Days
- Dinner Etiquette
- Education Career Fair
- Graduate and Professional School Information Day

## PART-TIME JOB SEARCH

Finding a part-time job while attending school may often be a challenge. Here are some helpful tips:

- Attend the part-time jobs fair.
- Visit Connections, the Career Center's employment and event site at [career.msstate.edu/](http://career.msstate.edu/) students.
- Visit campus departments that may be hiring, including Dining Services, Facilities Management, Housing and Residence Life, Mitchell Memorial Library, and the Sanderson Center.
- Visit local businesses, restaurants, and retailers.
- As appropriate, utilize friend and family networks.

## HELPFUL JOB HUNTING HINTS:

### Check your resume carefully.

Complete a careful resume review to make certain there are no typographical errors and all contact information is current.

### Dress the part.

While some jobs may not require business attire, it is always important to look and act professional when meeting with potential employers.

### Know your academic schedule.

Being knowledgeable about your class schedule allows you to inform employers about possible class schedule changes you can make to meet their needs.

### Be confident.

Confidence during the interview process begins with a firm handshake, established and maintained eye contact, and a constant smile.

### Stay positive.

Campus departments are not required to post open positions on the Connections site. Look for a job both on and off campus.

# 4-D ROADMAP TO CAREER SUCCESS

Our 4D Roadmap to Career Readiness is based off David Cooperider's 4D Model of Appreciative Inquiry and provides students and alumni with resources wherever you find yourself in the career development process.

## DISCOVER YOUR STRENGTHS

Explore ways to discover your interests, strengths, skills, talents and values and how they might fit in your future.

- STRONG Interest Inventory
- Explore TypeFocus, O\*NET & MSU major list
- Complete a Wondering Map
- Get familiar with Connections & complete your profile

## DEVELOP YOUR DREAM

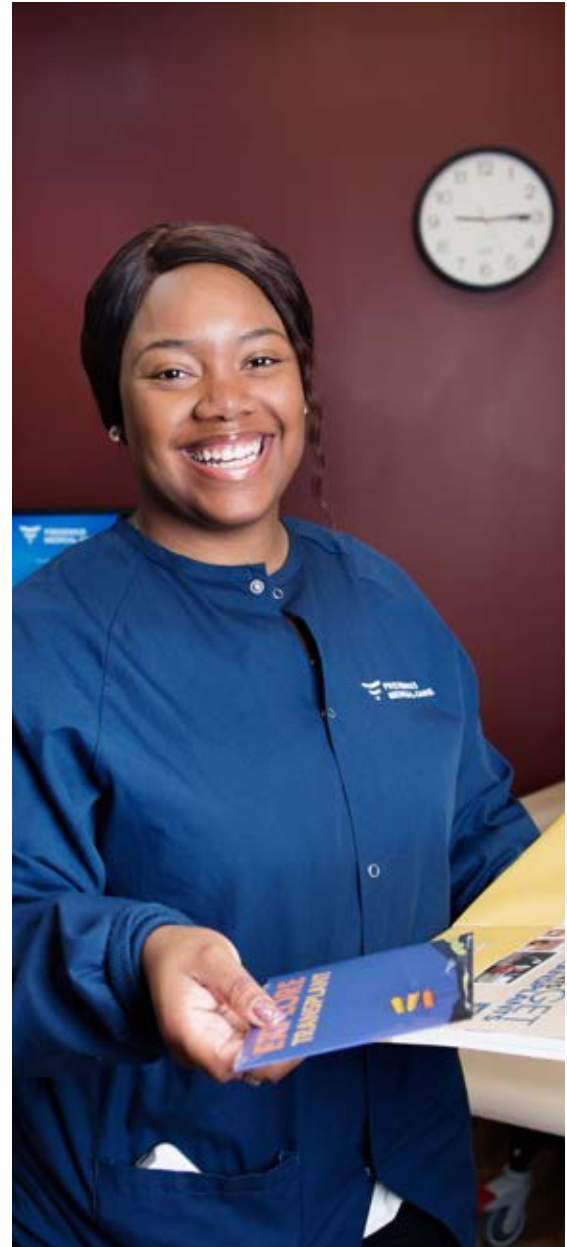
- Learn about ways to start developing your dream after college
- Join and actively participate in on-campus professional organizations
- Seek volunteer and job shadowing opportunities
- Conduct informational interviews
- Attend a career fair & other career related events

## DESIGN YOUR PATH

- Use resources to design your desired path to career satisfaction
- Write a resume and cover letter
- Create a LinkedIn profile
- Design career search strategies
- Practice interview skills
- Seek part-time, internship, and co-op opportunities
- Prepare for Grad School Applications/Statement of Purpose/entrance exams
- Utilize resources including Connections, CareerShift, and GoInGlobal

## DELIVER YOUR TALENTS

- Start to demonstrate and deliver your professionalism
- Tailor your resume & cover letter to specific applications
- Customize your LinkedIn profile to goals
- Schedule a Mock Interview
- Participate in on-campus interviews and networking opportunities



# FAMILY ASSISTANCE WITH CAREER DEVELOPMENT

## **ENCOURAGE YOUR STUDENT TO VISIT THE CAREER CENTER**

Provide assurance that meetings with a career center coordinator may take place at any point while in school.

## **ADVISE YOUR STUDENT TO WRITE A RESUME**

Recommend preparation of a resume; examples are found in the Career Center Handbook.

## **CHALLENGE YOUR STUDENT TO BECOME “OCCUPATIONALLY LITERATE”**

Students should complete a personal assessment and research various interesting career fields and employers.

## **ALLOW YOUR STUDENT TO MAKE THE DECISION**

Keep in mind that the sudden change in an academic major is not unusual. Also, don't fret when what seems as an outrageous or impractical career idea is broached. Even though you may not agree with the decision, parental patience, sympathy, and understanding are critical at this point.

## **EMPHASIZE THE IMPORTANCE OF EXPERIENTIAL LEARNING**

Internships, Cooperative Education (Co-Op), Job Shadowing, Externships, Program Capstone Classes, and Service Based Learning and other forms of

Experiential Learning expose students to real-life, on-the-job training and also expose them to potential employers.

## **ENCOURAGE EXTRACURRICULAR INVOLVEMENT**

Interpersonal and leadership skills, qualities valued by future employers, are often developed while participating in extracurricular activities.

## **PERSUADE YOUR STUDENT TO STAY UP-TO-DATE WITH CURRENT EVENTS**

Students should know what is going on around them. Worldly knowledge about current events will help students make connections with potential employers.

## **EXPOSE YOUR STUDENT TO THE WORLD OF WORK**

Understand that most his or her age tend to have a stereotypical view of the workplace.

## **TEACH THE VALUE OF NETWORKING**

Recommend contacts in your own personal and professional networks that may have information on summer or part-time jobs. Encourage the “shadowing” of someone in the workplace as a way to increase awareness of an interesting career field.

## **HELP THE CAREER CENTER**

Help the Career Center by making contact whenever your place of employment has an appropriate job opening. If your business hires interns, list the internship information with the Career Center.



## COOPERATIVE EDUCATION AND INTERNSHIP PROGRAM

335 McCain • P.O. Box 6046  
Mississippi State, MS 39762  
coop@coop.msstate.edu  
coop.msstate.edu | 662.325.3823

### WHAT IS COOPERATIVE EDUCATION (CO-OP)?

As a special academic program allowing students to obtain “real world” experience related to their field of study while still in school, it involves alternating work semesters with school semesters. After completing three work semesters, most students should have gained 52 weeks of work experience before graduation.

While at work, students retain their full-time student status; scholarships, insurance and school loans are not affected. A 2.5 minimum overall grade-point average is required to participate. Freshmen are eligible to begin work after two semesters at MSU and transfer students, after one semester.

### WHAT IS AN INTERNSHIP?

Usually occurring during the summer but also during regular academic periods, it is a paid or unpaid full-time, practical work experience for one to two semesters. While the work may involve a specific project based on the company’s need, it should be related to the student’s professional interest and/or major. As with the Cooperative Education Program, interning students maintain full-time enrollment status, with scholarships, insurance and school loans unaffected. Requirements to participate are based on the type of internship, but Professional Practice 60+ semester hours must be completed with a minimum 2.75 GPA. For congressional, Disney and Career Center internships, students must have full-time status and good academic standing with the university.

### THE COMPETITIVE EDGE.

Successful employment most often is the primary goal for students after graduation. In today’s economy, however, dedicated study and good grades no longer are enough. To gain a competitive edge, students must have accumulated practical work experience related to their major field of study. That “edge” is something employers desire in new hires; having it can make the difference in pre-graduation job searches.

*“My advice to MSU students seeking experiential learning opportunities is to visit the Co-op Program Office for information sessions, resume assistance, and strategies for connecting with employers.”*

*Antwon Powell, Mechanical Engineering Major*





Welcome Y'all  
C  
[Signature]



M

MSU

Praise Lord

Dear



# COMMUNITY INFO

Festivals and Events.....	59
Off Campus Student Services.....	60
Outdoor Recreation .....	60
Entertainment .....	60
Distinctive Districts.....	61
Accommodations.....	61
Utilities .....	61
Dining .....	62
Auto Repair .....	64
Banks.....	64
Grocers .....	64
Florists .....	65
Pharmacies .....	65



# COMMUNITY INFO

Starkville is a vibrant city with abundant access to cultural events, a thriving downtown area and a full offering of leisure activities to help create a wonderful quality of life.



## FESTIVALS AND EVENTS

### **ART IN PUBLIC PLACES** | [starkvillearts.net](http://starkvillearts.net)

Art in Public Places is a year-round program where artists are given public exhibit space to sell their work in a variety of group and solo shows.

### **BULLDOG BASH** | [msbulldogbash.com](http://msbulldogbash.com)

Bulldog Bash takes place each fall on a home football game weekend in downtown Starkville. In addition to live musical concerts, the event features a major pep rally and an array of food vendors.

### **CHARLES TEMPLETON RAGTIME JAZZ FESTIVAL** | [library.msstate.edu/ragtime/festival](http://library.msstate.edu/ragtime/festival)

Charles Templeton Ragtime Jazz Festival is held during the spring semester and features a blend of major and mini concerts, seminars and tours of the Charles H. Templeton Sr. Music Museum at Mitchell Memorial Library.

### **COTTON DISTRICT ARTS FESTIVAL AND TASTE OF STARKVILLE** | [starkvillearts.net](http://starkvillearts.net)

Held each April in the historic Cotton District in Starkville, Mississippi, the festival blends incredible art, music, and food into a showcase event. The festival is host to more than 125 artisans, as well as a Juried Art competition and show, Writer's Village, Taste of Starkville restaurant competition, Pet Parade, Student Art competition, and much more.

### **INTERNATIONAL FIESTA** | [hcdc.msstate.edu](http://hcdc.msstate.edu)

International Fiesta is sponsored each April by the Richard Holmes Cultural Diversity Center. Members of the campus and Starkville communities come together to celebrate and experience various world cultures, including representative food items and entertainment activities.

### **KING COTTON CRAWFISH BOIL** | [starkville.org/visit/events/king-cotton-crawfish-boil](http://starkville.org/visit/events/king-cotton-crawfish-boil)

Held in the Cotton District, bragging rights are on the line as local cooking teams show their best crawfish recipes along with add-ins and fixins.

### **MAGNOLIA INDEPENDENT FILM FESTIVAL** | [magnoliafilmfest.com](http://magnoliafilmfest.com)

Magnolia Independent Film Festival is held in February and affords opportunities to view more than two dozen independent films.

### **NIGHT MARKET** | [starkville.org/visit/events/night-market](http://starkville.org/visit/events/night-market)

Urban street vibe meets county fair charm in this evening open-air market featuring unique indy vendors, pop-up shops, artisans, beverage tastings and live music under the string lights!

### **PUMPKINPALOOZA** | [starkville.org/visit/events/pumpkinpalooza](http://starkville.org/visit/events/pumpkinpalooza)

Pumpkinpalooza is a fall semester family event held around Halloween in downtown Starkville that features a locally grown pumpkin patch, trick-or-treating with local merchants, live music and other fun events.

### **SOUPER BOWL** | [starkville.org/visit/events/souperbowl](http://starkville.org/visit/events/souperbowl)

Local eateries present their best and most innovative soup recipes in downtown Starkville as ticket-holders vote on which concoctions deserve to be among the hottest in Starkville! In addition, restaurants compete to be awarded the coveted annual Best Soup award.



## OUTDOOR RECREATION

### SAM D. HAMILTON NOXUBEE NATIONAL WILDLIFE REFUGE

[fws.gov/refuge/noxubee/](https://fws.gov/refuge/noxubee/)

Located 13 miles south of Starkville, the 48,000-acre Sam D. Hamilton Noxubee Wildlife Refuge is home to bald eagles, alligators, red-cockaded woodpeckers, bobcats, wild turkeys and other animals native to the region. In addition to hunters and fishers, regular visitors include birdwatchers, hikers and photographers. The Refuge, as it's known to most, also has several nature trails and observation decks.

### OTHER OUTDOOR RECREATIONAL OPPORTUNITIES

Also near Starkville are the John W. Starr Memorial Forest, an 8,200-acre natural woodlands park to the south; and the Tennessee-Tombigbee Waterway to the east that offers 1,000 miles of shoreline and 110,000 acres of land and water for fishing, boating, skiing, camping, hiking, and swimming.

Within the city limits, Starkville's Parks and Recreation Department maintains six public parks (662.323.2294, [starkvilleparks.com](http://starkvilleparks.com).) Starkville in Motion, a private organization, promotes bike trails, hiking trails, sidewalks, and more within the city ([starkvilleinmotion.org](http://starkvilleinmotion.org).)

Starkville, which bills itself as "Mississippi's College Town," offers a variety of entertainment opportunities that range from concerts to rodeos. To check the calendar of events, visit [members.starkville.org/events/calendar](http://members.starkville.org/events/calendar).

Additional entertainment options include:

- **Hollywood Premier Cinemas**, a 10 screen movie theater  
[hollywoodpremiercinemas.com](http://hollywoodpremiercinemas.com) | 662.320.9000
- **Skate Odyssey** roller skating rink | 662.323.8821
- **Southern Billiards** | 662.323.7665
- **Mississippi Horse Park, Agricenter and Fairgrounds**  
662.325.9350
- **Starkville Community Theatre**  
[sctonline.org](http://sctonline.org) | 662.323.6855

## OFF-CAMPUS STUDENT SERVICES

YMCA • 175 Lee Boulevard • P.O. Box DS  
Mississippi State, MS 39762  
[ocss.msstate.edu](http://ocss.msstate.edu)  
662.325.3611

Mississippi State University's Off-Campus Student Services (OCSS) exists to positively impact and benefit students, the university, and the surrounding area. OCSS provides centralized resources and support to cultivate independent life skills, develop strong civic leaders, and foster involvement in the University and the Starkville community.

We help students who are currently, or considering, living off campus and strive to provide students with the resources necessary to have a positive off-campus experience. OCSS is housed within the Dean of Student's Office, a part of the Division of Student Affairs.

## DISTINCTIVE DISTRICTS

### COTTON DISTRICT

Probably Starkville's most photographed area and a model for "New Urbanism" architecture, this area just off campus once included a collection of row houses and substandard residences associated with the neighborhood cotton mill. Today, it is filled with award-winning, brightly colored buildings evocative of Savannah, Charleston and New Orleans.

### DOWNTOWN STARKVILLE [starkville.org](http://starkville.org) | 662.323.3322

The city's earliest identity as "Boardtown" disappeared with the massive sawmill and literal boardwalks, but Starkville has kept the flavor and character of its "boomtown" years around the turn of the 20<sup>th</sup> century. Well-preserved churches and the downtown 1925 Hotel Chester (on the National Register of Historic Places) add character and charm.

### NASH STREET HISTORIC DISTRICT

MSU faculty and staff members built this neighborhood, Starkville's earliest subdivision, consisting of Tudor-Revival, bungalow and craftsman styles dating from the early- and mid-20<sup>th</sup> century.

### GREENSBORO STREET HISTORIC DISTRICT

Cotton-hauling wagons that negotiated "Greensboro Road" on their way to the Tombigbee River were long gone by the time Starkville's prosperous merchants and professionals made Greensboro Street the address of choice for their Victorian, Tudor-Revival, bungalow and craftsman homes from the 1860s through the 1930s.

### OVERSTREET HISTORIC DISTRICT

Houses built close to both downtown and Overstreet School (circa 1894) form Starkville's largest historic district. Overstreet homes range from ornate Queen Anne to mid-20<sup>th</sup> century craftsman and bungalow styles. An occasional cook's or smoke house found behind some main structures are reminders of another era. The district is bordered by Washington Street to the west, Wood Street to the south, South Montgomery to the east and Hogan Street to the north.

## ACCOMMODATIONS

### Americas Best Value Inn

403 Highway 12 East  
662.323.6161  
[americasbestvalueinn.com](http://americasbestvalueinn.com)

### Butler Guest House

45 Walker Road  
(MSU campus)  
662.325.4140  
[housing.msstate.edu/guest](http://housing.msstate.edu/guest)

### Comfort Suites

801 Russell Street  
662.324.9595  
[comfordsuites.com](http://comfordsuites.com)

### Courtyard Marriott

100 Mercantile Street  
662.338.3116  
[marriott.com](http://marriott.com)

### Days Inn & Suites

119 Highway 12 West  
662.324.5555  
[daysinn.com](http://daysinn.com)

### Hampton Inn

700 Highway 12 East  
662.324.1333  
[hamptoninn.com](http://hamptoninn.com)

### Hilton Garden Inn

975 Highway 12 East  
662.615.9664  
[hiltongardeninn3.hilton.com](http://hiltongardeninn3.hilton.com)

### Holiday Inn Express & Suites

110 Highway 12 West  
662.324.0076  
[hiexpress.com](http://hiexpress.com)

### Historic Hotel Chester

101 North Jackson Street  
662.323.5005  
866.325.5005  
[historichotelchester.com](http://historichotelchester.com)

### La Quinta Inn & Suites

982 Highway 12 East  
662.270.4100  
[lq.com](http://lq.com)

### Microtel Inn and Suites

12104 Highway 182 East  
662.615.0700  
[microtelinn.com](http://microtelinn.com)

## UTILITIES

### Starkville Utilities

Provides electric, water, sewer, and garbage service inside the city limits.  
200 North Lafayette Street  
P.O. Box 927  
662.323.3133  
[starkvilleutilities.com](http://starkvilleutilities.com)

### 4 County Electric Power Association

Provides electric service outside the city limits.  
9776 Highway 25 South  
P.O. Box 827  
662.323.4502  
[4county.org](http://4county.org)

### Atmos Energy

[atmosenergy.com](http://atmosenergy.com)







**FLOLISTS**

**Fleur de-lis**

222 E Main Street  
662.498.1011  
floriststarkvillems.com

**Flowers by the Bunch**

706 Louisville Street  
662.323.9580

**State Floral**

400 University Drive, Suite 3  
662.268.8177  
shopstatefloral.com

**Stewart s Town & Campus Florist**

109 West Main Street  
662.323.4640

**The Flower Company**

401 West Lampkin Street  
662.320.9040

**University Florist**

100 Lee Boulevard, MSU  
662.325.3585  
theuniversityflorist.com

**PHARMACIES**

**BJ s Family Pharmacy**

223 South Jackson Street  
662.324.7112

**CVS**

401 Highway 12 West  
662.615.6033

**Kroger Pharmacy**

826 Highway 12 West  
662.324.8053

**Longest Student Health Center Pharmacy**

360 Hardy Road, MSU  
662.325.8205

**Walgreen s Pharmacy**

220 Highway 12 West  
662.323.2129

**Walmart Marketplace**

105 Market Street  
662.270.6296

**Walmart Pharmacy**

1010 Highway 12 West  
662.324.1901









# EMERGENCY

## *Emergency Numbers*

Emergency Management .....	67
Maroon Alert System.....	67
MSU Police .....	68
Safe Walk .....	68
Weapon Possession.....	68
Alcohol and Illegal Drugs.....	68



# EMERGENCY NUMBERS

In case of emergency .....	911
MSU Police Department .....	662.325.2121
Campus wide emergency info line.....	662.325.5555
Longest Student Health Center.....	662.325.7539
OCH Regional Medical Center	
Main number .....	662.323.4320
Emergency room.....	662.615.2692
Dean of Students' Office .....	662.325.3611
Office of Parent & Family Services, same as above	
Thomas Bourgeois,	
Dean of Students' cell .....	662.312.1996
Office of Emergency Management.....	662.325.4521

# EMERGENCY MANAGEMENT

[ready.msstate.edu](http://ready.msstate.edu) | [ready@msstate.edu](mailto:ready@msstate.edu)

## MAROON ALERT

The Maroon Alert System includes several methods of notifying the university community that an emergency exists or is developing. Maroon Alerts are only sent for emergencies or periodic tests.

To learn more about the Maroon Alert System, contact the Office of Emergency Management: [ready@msstate.edu](mailto:ready@msstate.edu) or visit [ready.msstate.edu](http://ready.msstate.edu).

## MAROON ALERTS FOR THE UNIVERSITY

(INDIVIDUALS WITH A NETID & PASSWORD)

Mississippi State University faculty, staff, and students are encouraged to register for Maroon Alert and verify their contact information by following these steps:

Log in to [my.msstate.edu](http://my.msstate.edu) with you MSU NetID & NetPassword.

- Click the three bars on the left side of the page to open the menu.
- Click “Banner” and then click the “Personal Information” tab.
- Click “Update Your Maroon Alert Information” to verify your enrollment and contact information. You may also log into the Everbridge Portal to conduct a self-test.
- Don’t forget to log out of [my.msstate.edu](http://my.msstate.edu).

### Please Note:

- It may take up to 24 hours for contact information updates to take effect.
- Cell phone numbers listed in the Maroon Alert System are not published in the directory and are only used for emergency notifications or periodic tests.

Delivery methods will include the Maroon Alert app (Everbridge), SMS text, university email, and a phone call. When an emergency exists, the Maroon Alert system will try to reach you through each of these methods. If you receive an alert and have moved to safety, confirm receipt of the alert so the system knows it was successfully delivered. This will stop further attempts to reach you with the same message.

### Maroon Alert App from Everbridge

The Maroon Alert App from Everbridge is the fastest way to receive alerts. Search for Everbridge in your app store to get started. For installation and registration details, visit [emergency.msstate.edu/app](http://emergency.msstate.edu/app) for installation and setup instructions.

## MAROON ALERTS FOR THE COMMUNITY

Families and friends can sign up for Maroon Alert by texting “MAROONALERT” to 888777.

This keyword is not case-sensitive. You will be enrolled in the Maroon

Alert Community Engagement and will receive a text from 888777 anytime an alert is issued. You may text “STOP” to 888777 at any time to be removed from the system.

Community members are also encouraged to follow @MaroonAlert on Twitter to receive advisory and emergency update information.

## EMERGENCY WEBSITE

Visit [ready.msstate.edu](http://ready.msstate.edu) to learn more about the Maroon Alert System, preparedness tips, safety courses, and response steps. If an emergency exists, this site will be updated to provide the most current and detailed information.

During an emergency, Mississippi State University webpages will show a **BLUE** or **YELLOW** banner at the top of the page. This banner alerts visitors to the emergency status and will redirect to the Emergency Management homepage ([ready.msstate.edu](http://ready.msstate.edu)). A **YELLOW** banner indicates an emergency, while a **BLUE** banner is used for an advisory.

## SOCIAL MEDIA

Maroon Alert uses social media to distribute alerts and important information. Follow @MaroonAlert on Twitter to receive important information and updates. Be sure to turn on notifications for @MaroonAlert posts.

## OUTDOOR WARNING SIRENS

Sirens positioned throughout campus and Starkville may be used to warn campus. If the sirens are activated, seek safety immediately. Additional information will be shared through other Maroon Alert channels as soon as it becomes available. Sirens are tested on the first Tuesday of each month, during clear weather.

## OTHER NOTIFICATION METHODS

Maroon Alerts will be displayed on university desktop computers for up to 2 minutes or until the user acknowledges the message. Additionally, many digital displays across campus will be temporarily taken over to show alerts.

## ACTIONS TO TAKE

If a Maroon Alert is issued for an emergency:

1. Notify those around you. Make sure others received the alert. Their phones may be on silent or they may not be enrolled in the Maroon Alert system.
2. Get to a safe place. If the danger or hazard is not near you, continue to stay in a safe place. If you feel you are not in a safe place, quickly and calmly get to safety.
3. Stay safe and wait for updates/instructions. Follow @MaroonAlert for further instructions and to monitor conditions. Do not share information from unverified sources.



## MISSISSIPPI STATE UNIVERSITY POLICE

25 Walker Road • P.O. Box BJ  
Mississippi State, MS 39762  
[police.msstate.edu](http://police.msstate.edu) | 662.325.2121

The Mississippi State University Police Department (MSUPD) is dedicated to providing the campus community with the highest quality law enforcement and crime prevention services. In support of the university's overall academic mission, the MSUPD strives to perform a vital role in enhancing that mission.

The department's more than 34 sworn officers are certified through the Mississippi Law Enforcement Officers' Training Academy and hold constable powers under authority of state statute. The MSUPD has jurisdiction for enforcement of institutional rules and regulations and State of Mississippi laws on all university-owned, -rented or -leased properties.

## SAFE WALK

Safe Walk is a 24/7 service operated by the MSUPD to safely escort individuals to their vehicles, buildings or other campus destinations. Telephone or text 662.325.2121 and an escort will be sent

to walk students to their destination. Safe Walk members are equipped with two-way radios and wear reflective vests. At night, patrol members travel throughout campus in golf carts to provide extra sets of eyes and ears for officers on duty and report any activity that may require law enforcement response. Hours of operation vary but the generally begin at dark and continue until the early morning hours.

## WEAPON POSSESSION

While MSU understands that many are hunters, its students should be aware that possession of any weapon on campus represents a serious concern. Under most circumstances, possession violates both university policy and state law. Because it is a felony, any student found in possession within campus boundaries may be subject to arrest and confiscation of the weapon. Additionally, an arrested student may immediately be suspended from classes, pending a disciplinary hearing.

## ALCOHOL & ILLEGAL DRUGS

Mississippi State prohibits the unlawful possession, use or distribution of illicit drugs and alcohol on university property. Any student failing to observe these policies will be subject to institutional sanctions in accordance with established disciplinary procedures including suspension or expulsion. In addition to university sanctions, a student found in violation of the drug and alcohol policy may be referred to the appropriate authorities for prosecution. Under local, state and federal laws, legal sanctions may include fine, imprisonment or both.

# PARENT & FAMILY SERVICES

Congratulations and welcome to Parent and Family Services. You automatically are a member when your son or daughter enrolls, and there is no fee to join. Our goal is to keep you informed about campus events, important dates and information that you and your student will find helpful. Please fill out the information form below and you will receive our electronic newsletter.

Student's Name: \_\_\_\_\_ Student's Cell Phone: \_\_\_\_\_

Student's Home Address: \_\_\_\_\_

City

State

ZIP

## PARENT | FAMILY INFO:

Contact Name: \_\_\_\_\_

Relationship: (check one)       Father                       Guardian  
 Mother                       Step-parent  
 Grandparent               Other

E-mail: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (C) \_\_\_\_\_

Contact Name: \_\_\_\_\_

Relationship: (check one)       Father                       Guardian  
 Mother                       Step-parent  
 Grandparent               Other

E-mail: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (C) \_\_\_\_\_







**MISSISSIPPI STATE**  
UNIVERSITY™

---

OFFICE OF PARENT  
AND FAMILY SERVICES

662-325-3611 | [family@msstate.edu](mailto:family@msstate.edu) | [family.msstate.edu](http://family.msstate.edu)